

Public Document Pack



Tracey Lee
Chief Executive

Plymouth City Council
Civic Centre
Plymouth PL1 2AA

Please ask for Helen Rickman,
Democratic Support Officer
T 01752 398444
E helen.rickman@plymouth.gov.uk
www.plymouth.gov.uk/democracy
17 September 2013

WORKING PLYMOUTH

Wednesday 25 September 2013
3.00 pm
Council House, Plymouth (Next to the Civic Centre)

Members:

Councillor Murphy, Chair

Councillor Ball, Vice Chair

Councillors Darcy, Haydon, Michael Leaves, Morris, Mrs Nelder, Nicholson, Dr. Salter, Singh, John Smith and Wheeler.

Members are invited to attend the above meeting to consider the items of business overleaf.

Tracey Lee
Chief Executive

WORKING PLYMOUTH

AGENDA

PART I – PUBLIC MEETING

1. APOLOGIES

To receive apologies for non-attendance by panel members.

2. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. MINUTES

(Pages 1 - 8)

To confirm the minutes of the meeting held on 3 July 2013.

4. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. MARKET RECOVERY SCHEME

(Pages 9 - 14)

Members will be provided with an update on the Market Recovery Scheme.

6. AFFORDABLE HOUSING DELIVERY

(Pages 15 - 22)

Members will be provided with an update on Affordable Housing.

7. GET PLYMOUTH BUILDING

(Pages 23 - 32)

Members will be provided with an update on the Get Plymouth Building Initiative.

8. PLAN FOR HOMES

(Pages 33 - 36)

Members will be provided with an update on the Plan for Homes.

9. YOUTH UNEMPLOYMENT

(Pages 37 - 58)

Members will be provided with an update on Youth Unemployment.

10. REQUEST FOR A COOPERATIVE REVIEW: ON STREET PARKING REVIEW: RATIONALISATION OF CONTROLLED PARKING ZONES REQUEST (Pages 59 - 60)

The panel will be provided with a copy of the On Street Parking Review: Rationalisation of Controlled Parking Zones scrutiny request form for information.

11. PLYMOUTH PLAN REVIEW

The panel will be provided with an update on the Plymouth Plan Review.

12. TRACKING RESOLUTIONS AND UPDATE FROM THE COOPERATIVE SCRUTINY BOARD (Pages 61 - 66)

The panel to review and monitor the progress of tracking resolutions and receive any relevant feedback from the Cooperative Scrutiny Board.

13. WORK PROGRAMME (Pages 67 - 68)

For the panel to review its work programme for 2013/14.

14. EXEMPT BUSINESS

To consider passing a resolution under Section 100A (4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL.

This page is intentionally left blank

Working Plymouth

Wednesday 3 July 2013

PRESENT:

Councillor Murphy, in the Chair.

Councillor Ball, Vice Chair.

Councillors Casey (substitute), Darcy, Drean (substitute), Haydon, Michael Leaves, Morris (replacement for Councillor Fox), Mrs Nelder, Dr. Salter, Singh and Wheeler.

Apologies for absence: Councillors Nicholson and John Smith

Also in attendance: Anthony Payne (Director for Place), Gill Peele (Business Manager), Juli Wileman (Transport Projects Manager), Councillor Coker (Cabinet Member for Transport) and Helen Rickman (Democratic Support Officer).

The meeting started at 3.00 pm and finished at 4.50 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

1. TO NOTE CHAIR AND VICE CHAIR

The panel noted the appointment of Councillor Murphy as Chair and Councillor Ball as Vice Chair for the municipal year 2013 – 2014.

2. DECLARATIONS OF INTEREST

There were no declarations of interest made in accordance with the code of conduct.

3. CHAIR'S URGENT BUSINESS

There were no items of Chair's Urgent Business.

4. APPOINTMENT OF CO-OPTED REPRESENTATIVES

The panel discussed the appointment of co-opted representatives.

Agreed that co-opted representatives would be appointed, if required, for specific items of scrutiny.

5. TERMS OF REFERENCE

The panel noted the terms of reference for Working Plymouth.

6. **OVERVIEW OF PRIORITIES FOR WORKING PLYMOUTH**

Anthony Payne, Director for Place, provided the panel with an overview of priorities for Working Plymouth.

The panel was provided with a range of information which highlighted key areas of work across the agendas that would be of interest to Working Plymouth.

The panel was informed that –

- (a) one of the biggest challenges facing the Place department, as well as the Council as a whole, was how services would be managed and delivered against ever decreasing budgets;
- (b) the Plymouth Plan would be an integrated plan for Plymouth, replacing all of the Council's existing strategy documents with one document;
- (c) as part of the Plymouth Plan consultation, the Council had successfully taken over the lease of a shop in the city centre used for hosting events and talks;
- (d) the Get Plymouth Building Programme contained eight initiatives and aims to accelerate housing delivery and help to provide local jobs;
- (e) RENTplus was a new model of affordable housing funding and delivery and provided tenants with the opportunity to buy into the equity of a house after living there for five years;
- (f) officers were still waiting for a full detailed response from inspectors with regards to the refusal of the Derriford Area Action Plan;
- (g) the Council was working with Plymouth Community Homes and British Gas to help to improve Plymouth's housing stock through the EcoMeasures programme;
- (h) the Economic Development team was working hard to attract new investment into the city and increase job creation through programmes such as the 1000 Club campaign, the Plan for Jobs and the Urban Enterprise Programme;
- (i) the Council had commissioned Jones Lang LaSalle to undertake a strategic review of the City Council's property assets in order to ascertain how efficiently the Council is using its land and buildings to make efficiency gain and promote economic growth and jobs;
- (j) the Local Economic Strategy was being refocused in order to achieve a coherent vision for the city as part of the Plymouth Plan process;
- (k) a lot of work was being put into further developing the Plymouth City Deal; Plymouth, Cornwall and Torbay were working together to produce a negotiation document. The document would focus on three specific areas

including better business support to marine sector companies, how to create a better platform for investment and export potential in the marine sector and what physical attributes were required to build a marine production campus;

- (l) officers were working on Plymouth's Ocean City branding;
- (m) officers and Councillors had been working hard to push the connectivity agenda for the South West; task groups continue to lobby central government;
- (n) the Marjon Link Road had recently received Local Pinch Point Funding;
- (o) four Major Transport Schemes, namely Derriford Roundabout, Cattedown Roundabout, Octagon to Derry's Cross and Woolwell to the George, had been identified as the cities priority schemes for consideration of funding support through the funding of the Local Transport Board major schemes funding pot;
- (p) Laira Rail Bridge was to be made into a cycle route as part of the successful LTFS bid; it was considered that this would be a further attribute for the city;

In response to questions raised it was reported that –

- (q) a breakdown of job figures, detailed in a letter from the Assistant Director for Economic Development, would be emailed to the panel for their information;
- (r) an update on Digital Connectivity was not provided to the panel as this information had been provided to the panel previously; it was added that Plymouth was ranked 8th out of 64 for connectivity in terms of speed and coverage;
- (s) officers and Councillors were continuing to speak to the Environment Agency and Network Rail regarding the issue of rail connectivity for the peninsula;
- (t) officers and Cabinet Members from Plymouth, Cornwall, Devon and Somerset had a meeting with Network Rail and the Environment Agency – it was agreed that regular meetings would be organised with the local MPs from the Westcountry in order to continue raising the importance of the rail connectivity issue;
- (u) the panel would be emailed with a response regarding the flexibility of RentPlus to allow couples/families to move to larger/smaller accommodation as and when circumstances change;
- (v) the feedback from inspectors regarding the Derriford Roundabout Scheme should not affect, as far as the planning service was concerned, the Plymouth Plan process;
- (w) the Plymouth City Deal negotiations should be finalised by the end of the

calendar year;

- (x) traditionally major scheme funding was looked upon well if Council's provided 10% funding, as part of the major scheme bidding we have looked to put a minimum of 10% but where we can, we have tried to increase that.
- (y) the panel would be emailed with the finish date for the On Street Parking Review;
- (z) the panel would be emailed with information regarding the classification of RentPlus residents as social tenants or homeowners;
- (aa) the panel would be emailed with information regarding the expected number of passengers using the Tavistock to Plymouth rail link line;
- (bb) it was considered that the Council have a good relationship with Plymouth University with regards to the Marine Tank Southwest Marine Energy Park;

Agreed that –

- 1 a breakdown of job figures, detailed in a letter from the Assistant Director for Economic Development, would be emailed to the panel for their information;
- 2 the panel would be emailed with a response regarding the flexibility of RentPlus to allow couples/families to move to larger/smaller accommodation as and when circumstances change;
- 3 the panel would be emailed with the finish date for the On Street Parking Review;
- 4 the panel would be emailed with information regarding the classification of RentPlus residents as social tenants or homeowners;
- 5 the panel would be emailed with information regarding the expected number of passengers using the Tavistock to Plymouth rail link line;

7. EVALUATION OF EAST END TRANSPORT SCHEME - FINAL REPORT

Juli Wileman, Transport Project Manager, and Councillor Coker, Cabinet Member for Transport, were present at the meeting in order to answer questions regarding the East End Transport Scheme.

In response to questions raised it was reported that –

- (a) there was a bus lane enforcement camera situated near the approach to Prince Rock School which was able to record non-authorized vehicles using the bus gate on Embankment Road; recordings were being monitored and enforced;
- (b) a member of the public earlier this year won an appeal against the Council for

a penalty fine they had received on the grounds that the signage on the approach to the Embankment Road bus gate was confusing, despite the Department for Transport agreeing that signage was to the correct standard; the Council subsequently successfully appealed the decision however the penalty was not reinforced. Officers would confirm the number of enforcements and appeals received in respect of the Embankment Road bus gate;

- (c) the Council's camera recordings are only able to be used for the enforcement of non-authorised vehicles in bus lanes; all other motoring offenses are the responsibility of the Police to enforce;
- (d) officers organised a traffic survey in March 2013 as traffic had increased in Florence Place and Grenville Road; the result of the survey showed that 22% of traffic was a result of this route being used as a rat-run however 78% of the traffic was considered to be local residents and visitors accessing the area; officers would investigate the feasibility of monitoring noise and air quality levels on Florence Place and Grenville Road;
- (e) an evaluation and monitoring programme was developed in order to measure the anticipated outcomes of the East End Transport Scheme; 'after' data with respect to car journey times was not yet available as this was provided by the Department for Transport on an annual basis. The after data was expected in early 2014;;
- (f) an external company was used to undertake the traffic counts;
- (g) automatic traffic counters are situated in the road along Gdynia Way and Laira Bridge, which collect data on a daily basis;
- (h) real time data for bus journey times for Plympton buses was analysed for the November 2013 time period as the information was not available for the March 2-13 period which had been used for other bus services;
- (i) no accidents had been recorded on Embankment Road at the junction of Heles Terrace/ Gdynia Way/ Embankment Road. This will continue to be monitored;
- (j) subsidised bus services would be up for negotiation and then out for tender; proposals would be taken to relevant neighbourhood for discussion;
- (k) data collected showed that in the first eight months of the East End Transport Scheme opening, accidents had generally reduced; it was normal practice for monitoring to take place over a longer period of time however figures were currently positive;
- (l) the Environmental Service was responsible for compiling and monitoring the air quality report which was required to estimate the effects of the East End Transport Scheme. Monitors were in place 24/7 so could take constant readings despite climatic conditions;

- (m) officers would check if 'mean levels' should be used when analysing data other than 'average levels' in respect of noise;
- (n) noise levels on Embankment Road was averaged as 74.1dB and for Gdynia Way was 80.2dB; officers would email the panel to give assurance that the current levels were within safe guidelines;
- (o) Environmental Services used the data from the air quality traffic sensor that was situated within the playground of Nomony Childrens' Centre;

Agreed that –

- 1) officers would confirm the number of enforcements and appeals received as a result of the camera situated near Prince Rock School;
- 2) officers would investigate the feasibility of monitoring the traffic and air quality of Florence Place and Grenville Road in the future;
- 3) officers would check if 'mean levels' should be used when analysing data other than 'average levels' in respect of noise;
- 4) noise levels on Embankment Road was averaged as 74.1dB and for Gdynia Way was 80.2dB; officers would email the panel to give assurance that the current levels were within safe guidelines;

8. **DRAFT REQUEST FOR A COOPERATIVE REVIEW - PARK AND RIDE BUS SERVICE**

The panel discussed the draft request for a Cooperative Review for the Park and Ride Bus Service. Councillors Murphy, Ball, Wheeler, Darcy and Drean put forward their names for the membership of the review however it was noted that non-Working Plymouth Councillors may also want to be included on the membership, if agreed by the Cooperative Scrutiny Board.

Agreed that the request for a Cooperative Review for the Park and Ride Bus Service is sent to the Cooperative Scrutiny Board for their approval.

9. **WORK PROGRAMME**

The panel noted the work programme and discussed the inclusion and deletion of items.

Agreed that –

- (a) the following items be included on the existing draft work programme for Working Plymouth and sent to the Cooperative Scrutiny Board for approval:
 - Sherford Development
 - Hoe Foreshore Maintenance

- Amey Contract
 - Outland Road - Road Closures (evaluation of work)
- (b) a request to delete Britain's Ocean City: Water Quality and Water Management item from the draft Working Plymouth work programme be sent to the Cooperative Scrutiny Board for approval;

The panel also queried the result of the Fire Service Task and Finish Group undertaken by the Overview and Scrutiny Management Board.

- (c) Agreed that the Democratic Support Officer would email Members with an update on the recent Fire Service Task and Finish Group undertaken by the Overview and Scrutiny Management Board.

10. **FUTURE DATES AND TIMES OF MEETINGS**

The panel noted the future dates and times of meetings.

11. **EXEMPT BUSINESS**

There were no items of exempt business.

This page is intentionally left blank

MARKET RECOVERY SCHEME

Working Plymouth, 25 September 2013



Background

The policy context for negotiating planning obligations is set out in Policies CS15 and CS33 of the Plymouth Core Strategy adopted on 23rd April 2007. Detailed guidance on these policies is set out in the Planning Obligations and Affordable Housing Supplementary Planning Document originally adopted on 1st December 2008. A review of this document was adopted on 2nd August 2010 and a further review adopted on 30th July 2012. After 16 years and 63 successive quarters of growth in June 2008 the UK economy had 0% growth. Fundamental structural changes have occurred in the global economy, which have resulted in recession. The depth of the downturn has been severe and unprecedented. It was within this context that market recovery measures were developed.

Market Recovery Action Plan

A 10-point Market Recovery Action Plan was launched on 22nd October 2008 in response to the economic downturn following representations by the Plymouth Regeneration Forum. The actions were:

1. Delay Plymouth Development Tariff
2. Flexible approach to S106 (subject to safeguarding criteria)
3. Cost-sharing on various development-related costs
4. Planning services focussed on identifying / delivering “oven-ready” sites
5. Delivery team approach on all major development proposals
6. Streamlined pre-app process with Site Development Statements
7. Delay previously-agreed Planning Services fees
8. Waive Plymouth Regeneration Forum Fees
9. On Council-owned sites, streamlined resolution of covenant and Section 106 issues
10. Convene a group from Plymouth Regeneration Forum to review progress of Plan and the economic climate on a quarterly basis

The aim of the plan was to maintain optimism and momentum of the Plymouth growth agenda by offering incentives on selected sites where planning applications could be submitted between 14th October 2008 – 31st December 2009. The Plan contained 5 safeguards to avoid abuse of the approach and specifically excluded strategic sites crucial for the growth agenda e.g. Sherford, Plymstock Quarry, or key sites in the (then) 9 Area Action Plan areas.

After a call for sites, 10 planning consents were eventually granted under this Plan with a total development value of £134 Million.

Market Recovery Scheme

The Market Recovery Scheme replaced the Market Recovery Action Plan in January 2009. This mainstreamed the market recovery measures and embedded the provisions into the Planning Obligations and Affordable Housing Supplementary Planning Document.

The new scheme promoted two types of incentives to respond to continuing economic challenges: measures to promote early delivery of projects and measures to have “oven-ready consents”, again with safeguards. This broadened the range of measures available and also extended incentives for job creating proposals.

On 29th March 2011 Cabinet extended the scheme until 31st March 2012 and some of the measures:

- Up to 100 % discount on tariff for development of employment uses within the B Use Classes as well as those that generate significant levels of new employment such as hotels and leisure uses (C1 and D1).
- Up to 50 % discount on tariff for other development on Brownfield sites.
- Up to 25 % discount on tariff for other development on Greenfield sites.
- Up to 50 % reduction of the full affordable housing requirement may be considered, together with the possible use of gap funding to support affordable housing delivery.
- 100% discount on the planning obligations management fee.
- Extended planning permission periods to be considered (up to 7 years)
- Flexible phasing of payments of planning obligation requirements.

Following the decision by Cabinet on 12th July 2011 to move towards a Community Infrastructure Levy, on 12th January 2012 Cabinet agreed to continue the market recovery measures until the implementation of the new Community Infrastructure Levy and put in place some transition arrangements. Cabinet also responded to concerns expressed at Planning Committee on 20th October 2011 regarding retrospective applications seeking support under the Market Recovery Scheme.

Implementation of the Market Recovery Scheme

The focus of the initiative has always been on incentivising early delivery of projects that could benefit from market recovery measures whilst still being in accordance with the strategic objectives and policy framework of the Core Strategy. In addition the initiative was also aimed at creating the conditions for growth such that longer term consents would be ready for implementation when confidence in the economy returned. Typically sites that have benefited from these incentives have been a mixture of smaller sites and larger developments with specific viability issues. It has always been the case that strategically significant sites could also benefit from market recovery measures but this was at the

complete discretion of the Local Planning Authority. However these sites are typically larger and have significant infrastructure requirements that are strategically crucial for the overall growth strategy for the city so this has not been the main focus of the measures. Section 8 of the Planning Obligations and Affordable Housing Supplementary Planning Document 2nd Review sets out how obligations are to be implemented. There is also a Plymouth Viability Protocol which requires an open-book approach. All of the information submitted is assessed in order for claimed market recovery measures to be considered before they are reported to Planning Committee.

In total, excluding lapsed consents, market recovery approvals secured £4.1 million of Section 106 contributions, which was £8.4 million less than the full policy-compliant requirement would have been for these developments. On completed sites just over £2 million of Section 106 contributions were secured which was £4.2 million less than full policy-compliance would have required. Clearly the judgements made by officers and the Planning Committee on these Section 106 agreements secured under the market recovery measures must be seen in the context of the momentum that was maintained in delivering housing and employment generating projects in Plymouth between October 2008 and May 2013.

The Market Recovery Scheme was therefore an innovative approach because:

- A well-developed LDF allowed for policy experimentation
- Existing channels of stakeholder engagement made for a rapid policy response
- In-house viability skills enabled the City Council to negotiate flexibly and confidently
- Safeguards ensured developers shared the risks
- Successes have led to mainstreaming and extending the policy
- Sustainability and equality goals were not jeopardised
- A strong focus on delivery through a cooperative planning process and offering a variety of incentives to developers

The Market Recovery Scheme was also a well-received initiative from the development community:

“The Plan was forged in the grim reality of the worst economic crisis since the war; it was expertly and urgently driven through the political and bureaucratic maze with commitment and an unswerving focus and was delivered at exactly the right time.”

John Stevens, CEO of Hunter Stone

“The Plan has been an innovative response to the challenges of delivering viable regeneration schemes in Plymouth whilst maintaining the best qualities of place-making. It shows how a proactive planning approach can support business and help maintain the momentum of regeneration during fragile economic circumstances.”

Ian Potts, MD of Architects Design Group & Plymouth Chamber of Commerce Board Member

Community Infrastructure Levy

The City Council approved the final Community Infrastructure Levy Charging Schedule on 22nd April 2013. When the Community Infrastructure Levy came into force on 1st June 2013 the Market Recovery Scheme ceased to exist, because the Community Infrastructure Charging rates legally have to be set at a level which ensures that development is viable.

A Plan for Growth

On 2nd April 2011, a 15-point action plan was published in response to the Coalition Government's "A Plan for Growth" (23rd March 2011). This contained a series of reforms and streamlining provisions that would maintain overall momentum in delivering the Plymouth growth agenda. At Full Council on 30th January 2012 it was resolved that ward councillors should have greater input into planning obligation and pre-application discussions. On 30th July 2012 "Probity in Planning" was amended and incorporated into the Constitution to allow this to happen.

Get Plymouth Building

On 24th August 2012 the "Get Plymouth Building" initiative was launched by the Portfolio Holder for Finance. The key elements of the programme to accelerate housing supply include reviewing all stalled sites, lapsed consents and Area Action Plan sites. It also includes a new call for sites, support for self-build, a small sites initiative, new funding mechanisms and the use of City Council and other public land holdings.

The Plan for Homes

On 18th July 2013 the "Plan for Homes" was launched by the Portfolio Holder for Finance aimed at delivering a step change in the delivery of homes within the city with the overall aim and ambition to deliver 1,000 homes per annum.

What did the Market Recovery Scheme ultimately achieve?

In total there were 115 planning permissions granted under both the Market Recovery Action Plan and Market Recovery Scheme with a total development value of over £200 Million.

These permissions approved 1,845 dwellings and 4 commercial projects of 4,188m² of commercial space with some additional mixed use developments.

As at August 2013, of the 115 permissions:

- 40 sites were completed (35%). These sites have delivered 429 homes and 470 m2 of commercial floor space.
- 18 sites are currently under construction (16%). These sites have delivered 296 homes and 1,859 m2 of commercial floor space.
- 51 sites have not yet started (44%). These sites could deliver a further 594 homes and a further 1,859 m2 of commercial floor space.
- 6 have lapsed (5%). These sites will not deliver any homes or commercial floorspace.

Conclusions

Market recovery measures in Plymouth ran from 22nd October 2008 to 31st May 2013. The market recovery initiative has been commended by the Royal Town Planning Institute and short listed for the national Silver Jubilee Cup. It has raised Plymouth's profile and further reinforced its reputation for proactive positive planning. It has been presented at numerous conferences and a number of schemes have been delivered on the ground that probably would not have been taken forward had it not existed.

51% of the planning approvals under the Market Recovery Scheme have been completed or are currently under construction delivering 725 dwellings and 2,329 m2 of commercial floor space. 44% have yet to start and need to be reviewed given that the vast majority of consents were to support early deliver of projects. Only 5% of the permissions granted have lapsed.

95% of the applications granted could still be implemented demonstrating that the Market Recovery Scheme initiative, although not without risks, has been a success and has played a useful contribution in helping to keep the momentum for regeneration in Plymouth going.

Paul Barnard
Assistant Director for Planning
Planning Department
25th September 2013

This page is intentionally left blank

AFFORDABLE HOUSING DELIVERY

Working Plymouth 25 September 2013



Background

Demand for housing that is affordable increasingly outweighs supply, and as more and more people struggle to find or afford homes our housing waiting list now stands at over 10,000 households; with over 2,500 identified as having a priority need for housing (bands A to C)

The shortage of new homes keeps house prices high and pushes up mortgage and deposit costs. First time buyers are struggling as even the more 'affordable' market house prices are over 6 times average local incomes. Private rents are also high and are predicted to increase further reflecting growing demand.

The Plymouth Core Strategy and the Housing Plan set out strategic housing and planning objectives to increase the supply, mix and quality of new and affordable homes.

Our new Corporate Plan prioritises accelerated housing supply to meet the housing needs of the city.

Affordable Housing Delivery

The city's strong track record of affordable housing delivery is a reflection of the effective partnership working with our partner Housing Associations and the Homes and Communities Agency (HCA) through the Plymouth Housing Development Partnership (PHDP), developers and other housing providers.

This has been enabled and supported by the Housing Delivery Team and the wider planning department to assist housing providers in delivering viable schemes and the development of a range of new affordable homes by;

- Direct delivery by Housing Associations on acquired or city council sites
- Planning gain through S106 sites
- Bringing empty homes back into use
- Regeneration programmes

The following completions figures and benchmarking information demonstrates our strong track record in the delivery of new affordable housing.

Affordable housing completions and 2 year projections

Year	Affordable Homes Completed	Rent	Low cost homeownership	% of all homes completed
2008/09	290	191	99	26%
2009/10	335	198	137	62%
2010/11	368	240	128	66%
2011/12	276	178	99	45%
2012/13	266	138	128	38%
2013/14	205	157	48	
2014/15	450	300	150	

Our Core Strategy target (CS15) is for at least 30 per cent of new dwellings on qualifying sites to be affordable, subject to viability. This equates to 3,300 new affordable homes by 2021.

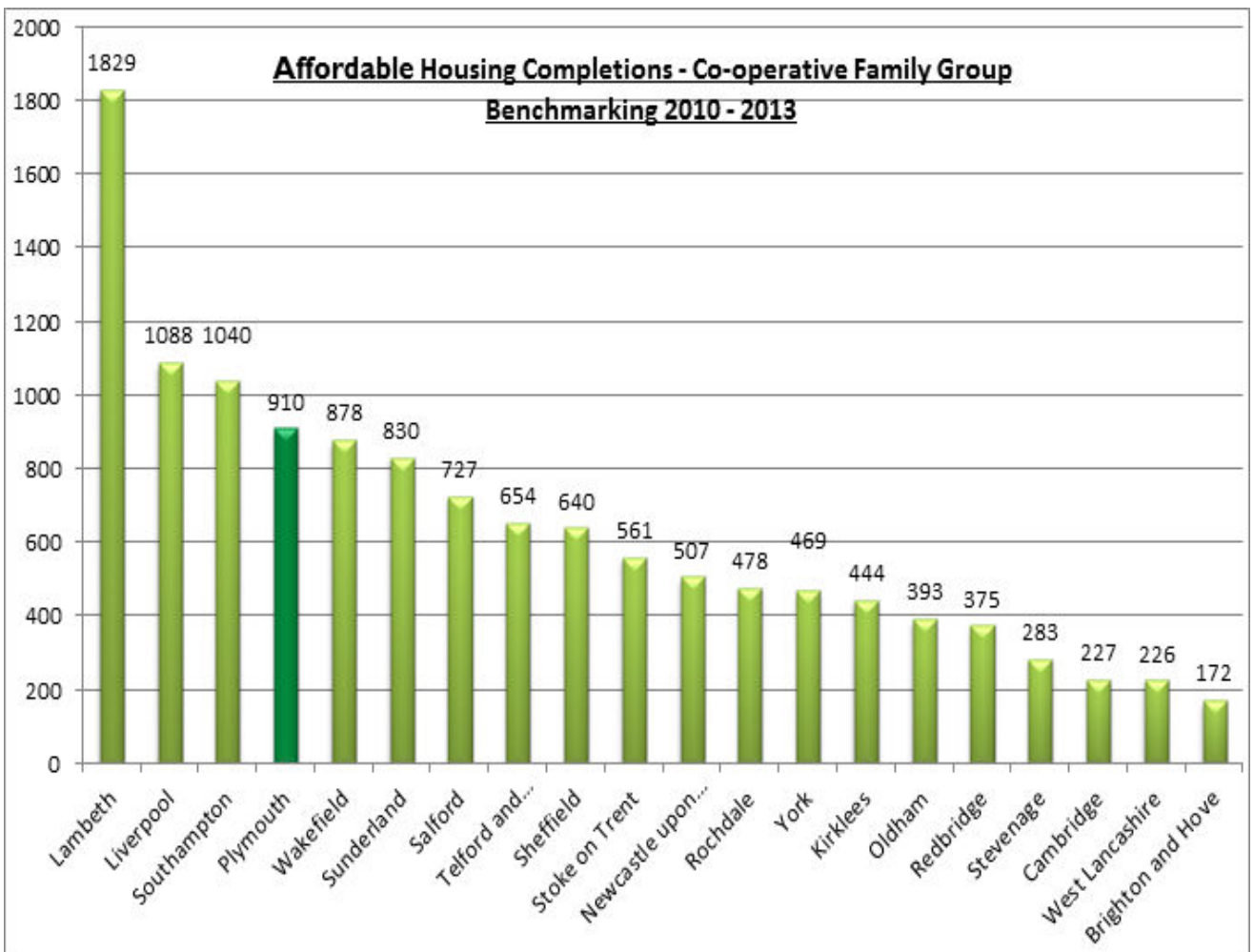
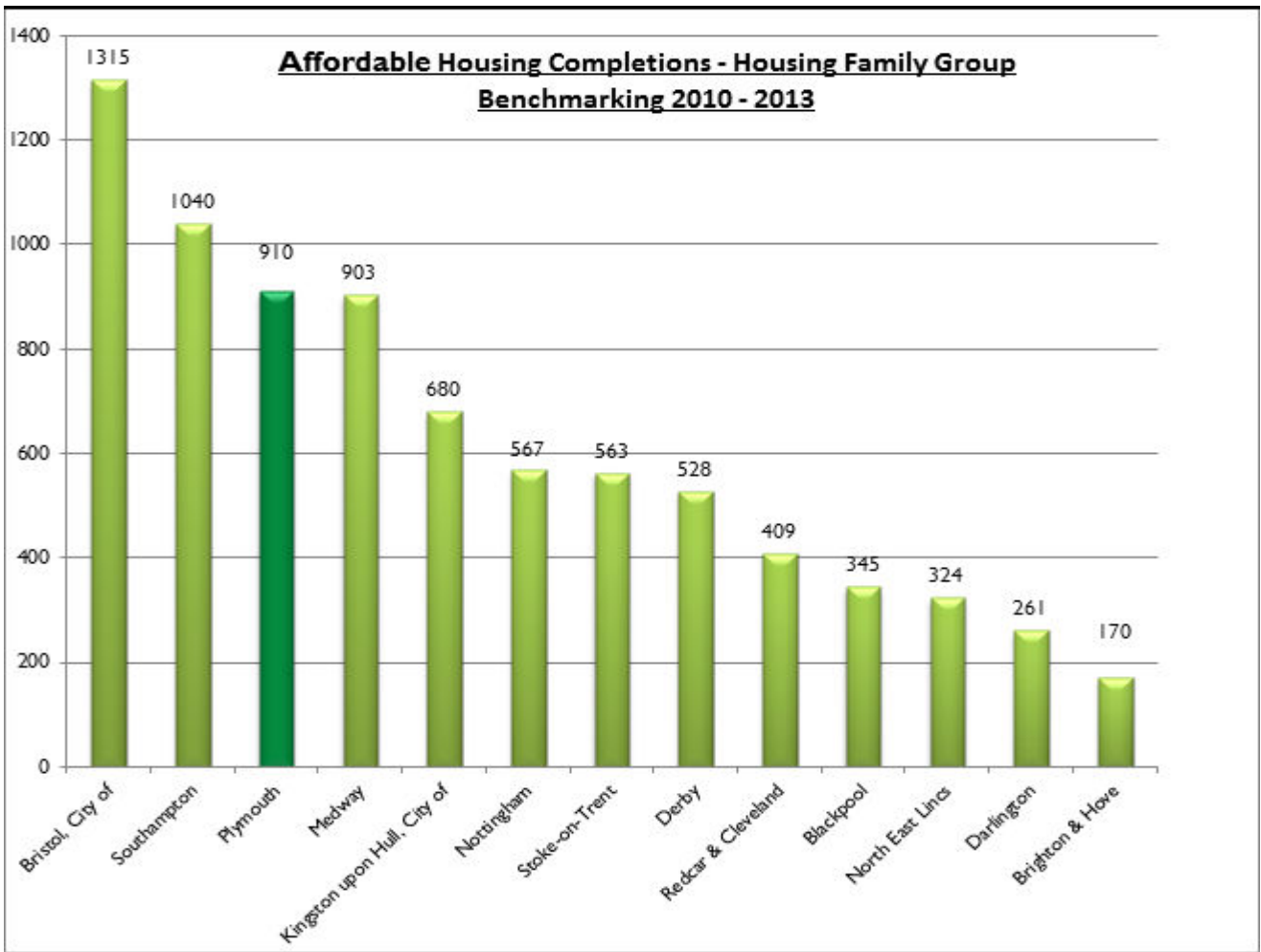
Since 2006 and the start of the Core Strategy plan period a total of 2003 affordable homes have been delivered. This is 36 per cent of all new homes delivered during that time.

Despite the economic downturn and reduction in the availability of grant funding we are on track to exceed the Core Strategy target.

Through our direct work with housing associations and negotiations with developers on S106 development opportunities we aim to ensure that a mixture of different types and sizes of homes are developed to meet the needs of the city. This includes general needs accommodation for single people and families, supported housing projects for vulnerable households, specialist housing projects for people with a range of disability, Lifetime Homes and properties built to full wheelchair standard.

Examples of the range of projects and homes are provided later in the report.

The following tables demonstrate our ‘top quartile’ affordable housing delivery performance over the past three years when benchmarked against both our Housing Family Group and Co-operative family Group.



Funding for Affordable Housing Delivery

The Housing Delivery Team have been successful in securing significant government funding to support the delivery of affordable housing through the PHDP; demonstrating confidence in investment and delivery in the city.

For the period 2008 – 2011 we attracted £50m of HCA grant funding. This was matched by private borrowing funding from our Housing Association partners.

Government funding for affordable housing has been reduced by over 65% for the 2011 – 2015 National Affordable Housing Programme. However over this period we have managed to secure a further £12m in 2011 and £10m in 2013 from the HCA to support homes being completed by April 2015.

The Government recently announced in 'Investing in Britain's Future' that it is providing £3.3 billion of new funding, though details and a bid timetable are yet to be announced. We will work to ensure we maximise funding to development opportunities in the city.

Recent and current housing delivery projects include;

George House – 2012

A new purpose built hostel on former city council land providing accommodation and support for the single homeless, replacing the outdated SHIP Hostel.
Winner of the CIH UK Large Development of the Year award 2012

Women's Refuge – 2012

A new purpose built refuge on former city council land proving safe accommodation and support for families fleeing domestic abuse.

Devonport Heights – 2012

Extra Care housing for older people, adding to the city's successful track record of providing extra care housing – currently 140 units in the city.
We are progressing with plans for a further 100 extra care units over the next two years.

Garrison Close - 2011

The first properties in the city to be built to Code for Sustainable homes Level 5. The homes are let by Devon and Cornwall Housing at affordable rents and tenants have been specifically selected for their commitment to live a sustainable lifestyle. A proportion of the rental income is used to provide a revenue stream for the Devonport Community Land Trust to enable the Trust to expand its current activities.

Devonport Regeneration

Working with Housing Association partners and developers to complete the transformational change of Devonport, replacing 383 obsolete homes with a mix of new homes helping to rebalance the community and helping create a high quality place to live and work.

North Prospect Regeneration

Working with Plymouth Community Homes and Barratt Homes on the largest regeneration project in the South West, providing new homes and jobs. The programme includes plans for 769 homes to be demolished, 668 new affordable homes to be built alongside 496 new private homes for sale, with a further 302 existing homes refurbished.

A £4m Community Hub is due to fully open in March 2014.

Future innovative projects include;

Hoegate House

Working in partnership with Housing Association Chapter 1 and the Co-op we are working on a proposal to convert empty office space above its food store to provide 30 one and two bedroom affordable flats.

Bickleigh Eco –Village

Working with CornerstoneZed on proposals for Europe's first commercially viable 'Eco-village' to provide 98 new homes and jobs with on-site assembly facility and green enterprise hub

Nelson Project

Proposals are being developed for a Custom Build homes project of 24 homes involving the Community Self Build Association working with ex-service personnel and households with learning disabilities.

Conclusion

We will build upon our existing track record and do more. Providing more decent homes and improving the city's overall housing offer is important in delivering our City Vision.

Through the Get Plymouth Building Programme and the Plan for Homes we are seeking to deliver a significant step change in delivery, to accelerate and increase housing supply to meet the housing needs of the city.

Nick Carter
Housing Delivery Team Leader
Planning Department
25th September 2013

George House



Devonport Views



Garrison Close



Evolve, Ker Street



GET PLYMOUTH BUILDING

Working Plymouth 25 September 2013



Background

On 24th August 2012 the Get Plymouth Building (GPB) programme was launched by Councillor Mark Lowry, Cabinet Member for Finance with responsibility for housing delivery. In a report to the Growth and Prosperity Overview and Scrutiny Panel on 20th February 2013 Councillor Lowry announced the release of 10 City Council sites as part of the GPB programme. The GPB programme was created following research into national publications looking at how housing supply could be increased.

GPB contains 8 initiatives and aims to accelerate housing delivery and in particular bring forward greener and more affordable homes:

- 1 We will work with landowners and developers to discuss how we can remove the barriers to development and unlock **stalled sites** concentrating our efforts on those that we believe will deliver results.
- 2 We will seek to assist new development proposals to be worked up on **lapsed sites**, to further encourage development momentum in the current housing market.
- 3 We will complete a review of all **Area Action Plan sites** of 11,233 homes that have yet to commence to identify and help unlock future development opportunities and work to support those about to propose development.
- 4 We will fast track through the planning system all new development opportunities brought forward under the **call for sites**, seeking to identify new development proposals in the city.
- 5 We will identify and make available City Council owned sites to support **self-build**, including options for individual plots and groups of serviced plots for sale. We plan to complete a serviced plots pilot and follow up with further releases of council owned land in the form of plots or serviced plots for self-builders.
- 6 We will help bring forward housing on **small sites** by helping to unblock development barriers and proactively encourage housing providers to take a fresh look at sites with less than 15 homes.
- 7 We will work to ensure that increased and accelerated housing delivery takes place on the 10 **city council owned sites** that have been ring-fenced to provide 616 new homes of which 246 (43%) will be affordable and Code for Sustainable Homes level 4; well above current policy and what the market is currently providing.

8 We will identify **new funding mechanisms**, explore new models of delivery and seek to maximise government funding opportunities to help deliver a step change in the quantity and quality of new homes delivered in the future. The development and launch of RENTplus in Plymouth aims to deliver 500 homes over the next five years.

GPB aims to deliver over 2,100 homes and over 800 jobs in local construction and supply chains over the next 2-3 years by taking an innovative approach to housing and planning for homes. This in turn will lead to a boost in regeneration momentum in the city.

At the time of its launch GPB was estimated to have a total value of development benefitting the local economy of £213.7 million.

This report provides an update of progress after the first year of the GPB programme.

Stalled Sites

In August 2012 there were 5,179 homes across 96 sites with planning permission yet to be built.

What we said we would do

We said we would review all 96 sites working with developers and landowners. We also committed to fast tracking conditions discharging and reserved matters in order to facilitate commencement on site. Finally on larger developments we said we would work with developers to remove any barriers to development. This included reviewing the density of schemes, the mix of uses, the tenure balance, the phasing of construction and the timing of Section 106 payments.

What we have done

Whilst improving market conditions will account for some completions on these sites, we have taken a very proactively role in contacting and working with the Plymouth Housing Development Partnership (PHDP), developers, landowners and agents to discuss how we can support delivery on these sites.

Progress up to August 2013	No. of Sites	Dwellings
Completed	11	92
Under Construction	25	705
Projected	4	253

At this stage we therefore expect 1,050 dwellings that were previously stalled to come forward.

Lapsed Sites

In August 2012 there were 489 approved dwellings on 33 sites which landowners and developers allowed to lapse.

What we said we would do

Under Pledge 78 we have taken action to tidy up a number of development sites where planning permission has lapsed. We have also encouraged some temporary improvements to boundary treatments and been encouraging developers to support temporary uses where it is unlikely development will come forward in the short term. We said we would focus our efforts on the top 3 lapsed sites at Colin Campbell Court, Millbay Marina and the former Crescent cars site which account for 309 dwellings.

What we have done

We have reviewed all the lapsed sites and provided updated advice and guidance to landowners to encourage new planning applications to be made.

Progress up to August 2013	No. of Sites	Dwellings
Completed	1	10
Under Construction	0	0
Projected	3	193

At this stage we therefore expect 203 dwellings from sites where permission had lapsed. We are currently progressing Development Enquiry Service (DES) pre-application discussions on Millbay Marina for 134 homes and expect a DES submission shortly on The Crescent cars site, with progress on one other lapsed consent.

Colin Campbell Court is currently on the market and discussions are on-going with the agent on this site to bring forward a redevelopment.

Area Action Plans (AAPs)

Plymouth has 6 adopted AAPs and a 7th that has been submitted and is the subject of an Inspector's examination report. These AAPs identify opportunities to build 11,233 new homes.

What we said we would do

We said we would review all of these AAP sites and hold discussions with landowners to see how they could be brought forward as planning applications quickly.

What we have done

We have reviewed all the AAP sites and held discussions with landowners on a number of them.

Progress up to August 2013	No. of Sites	Dwellings
Completed	4	118
Under Construction	5	354
Projected	9	595

At this stage we therefore expect 1,067 dwellings from AAP sites in the next 3 years. The remaining AAP sites will now be reviewed as part of the Plymouth Plan process.

Call for New Sites

On 19th November 2012 Councillor Mark Lowry made a call for new sites for housing to be brought forward by the development industry.

What we said we would do

We committed to prioritise housing proposals at pre-application stage and respond quickly to new housing schemes coming forward in response to the call for sites.

What we have done

Although initially we had a disappointing response from the local development industry interest has increased over the first year of the GPB initiative. By February 2013 there were 20 sites at the pre-application stage, although clearly some of these may have come forward separately.

3 sites are currently at planning application stage and could yield 6 dwellings. There has been progress on 5 other sites that have come forward which could yield a further 178 dwellings.

Progress up to August 2013	No. of Sites	Dwellings
Completed	0	0
Under Construction	0	0
Projected	8	184

At this stage we therefore expect 184 dwellings arising from the call for sites to be taken forward in the next 3 years.

Self-Build Sites

Self-build currently represents only about 10% of house completions in the UK, significantly lower than the 50% average of most European countries. As part of GPB, the Portfolio Holder wished to encourage more choice and better affordability of housing by developing the city's self-build offer. This would not only help increase supply – albeit modestly – but could help to develop self-reliance and wider social skills, improving life chances for those in most need. When GPB was launched people interested in self-build were invited to contact the Planning Department to explore self-build opportunities.

What we said we would do

We said we would develop a self-build offer by undertaking a review of opportunities within the city and, in discussion with national partners such as the Homes and Communities Agency and the Mutual Housing Group, develop imaginative planning approaches to how sites are developed. We also said we would support the Nelson Project as part of a clear commitment to the Military Covenant.

What we have done

Linked to Pledge 55 which seeks to support housing co-operatives, we have been developing our self-build offer through 7 self-build initiatives.

Firstly, in recognition that lack of land supply and access to funding has been one of the biggest constraints on self-build, we have identified 5 City Council sites to be reserved for self-build housing, with the first planning applications expected in October 2013. We expect these sites to deliver 10 dwellings. In addition, one of the 10 council-owned sites released as part of GPB at the former Hillside/Woodlands schools are expected to deliver 4 dwellings. A legal framework for self-build disposal has been drafted and feasibility works for the proposed serviced plots development has started. Subject to necessary approvals, the marketing of several pilot self-build plots is intended to commence in 2014. Depending on the pilot results, further city council land release could be programmed either in the form of plots or serviced plots for self-builders. In addition we are also encouraging and promoting self-build opportunities on other city-council-owned land, with developers either providing serviced plots or part completed units for custom-build finish.

Secondly, we have been bringing interested parties together. 12 households initially expressed interest and we have identified a self-build champion to develop and promote opportunities.

Thirdly, we have been working with the Homes and Communities Agency to access £30 million of funding for self-build projects.

Fourthly, we have been working in partnership with CornerstoneZed on the largest commercially viable Code 6 housing scheme in Europe approved at Bickleigh. This 91-house scheme and on-site assembly facility has enabled a market testing opportunity to establish the level of demand. In addition the project is committed to providing kit homes and training to support wider self-build opportunities in the south west.

Fifthly, we are working under the umbrella of the Community Self Build Association and with a number of local delivery partners to develop a pilot project of 12 custom-build homes for ex-service personnel.

Fifthly, we used the first ever National Self Build Week in May 2013 to call on prospective self-builders to get in touch. This prompted contact from a number of potential self-builders resulting in a doubling of households on Plymouth's Self – Build register of interest to 27. We also attended the London Excel Grand Designs exhibition and self-build conference talks in order to explore self-build models.

Lastly, we are using the work being developed on self-build under the GPB programme to inform the development of new policies in the Plymouth Plan.

Progress up to August 2013	No. of Sites	Dwellings
Completed	0	0
Under Construction	0	0
Projected	5	14

At this stage we therefore expect 14 dwellings through the 7 self-build initiatives.

Small Sites

In August 2012 there were 498 dwellings on 128 small sites (less than 15 units), either with planning permission or where it had lapsed.

What we said we would do

The Small Sites Initiative aims to help smaller developers bring forward housing on sites with planning permission. We said we would contact all developers with planning permission on small sites which would deliver between 4 and 15 dwellings to offer support and advice to get the permissions implemented.

What we have done

We have undertaken mass emails to local agents and landowners, issued regular communications via twitter, raised small sites at the Plymouth Regeneration Forum and Local Agents Forum, and had direct discussions with Registered Providers to link them up with landowners.

Progress up to August 2013	No. of Sites	Dwellings
Completed	7	11
Under Construction	12	38
Projected	1	14

At this stage we therefore expect 63 dwellings through the Small Sites Initiative.

City Council Sites

On 20th February 2013 the Councillor Mark Lowry announced the release of 10 city council sites to support the GPB programme. On 12th March 2013 the Cabinet agreed the release of the Former Community Centre in Ernesettle.

The 10 sites were: Former Aster Centre, Lipson (AJM), Mannamead Centre, Mannamead (Pillar Developments), Former Plym View, Efford (Spectrum), PLUSS Centre, Southway (Westward), Former Ernesettle Centre, Ernesettle (Aster), Former Tamerton Vale School, Tamerton (DCH), Former Southway School, Southway (PCH/Galliford Try), Former Chaucer Way School, Manadon (Linden), Former West Park School, Former West Park (Linden) and Former Woodlands/Hillside Schools (Sanctuary).

What we said we would do

Having prepared streamlined Site Planning Statements for all sites to enable a fast track approach to be taken to identifying the development potential, we said we would work with partners to bring forward planning applications on all the sites by the end of 2013. Across all 10 sites the expectation was that in the region of 616 homes in total would be delivered of which 43% would be affordable and all those built to Code 4. This exceeds Core Strategy policy and current market delivery. The proposed schemes would secure £3.9m of HCA grant for the City through the PHDP and will generate approximately £4.8m of New Homes Bonus which will support the future regeneration of the City.

What we have done

We appointed development partners on 9 of the sites in February 2013, and 1 in March 2013. In the 6 months that have elapsed since the sites were announced by the Portfolio Holder, 1 site already has planning permission, 2 sites are at planning application stage, 5 sites are at DES stage, and 2 are currently being made available again for new partners as Linden Homes withdrew their proposals on Chaucer Way and West Park as these had not been advanced with the necessary urgency. New partners will be appointed by November 2013. It is therefore likely that 6 of the sites will have planning permission by the end of 2013 with the 4 others expected to be in mid-2014.

Progress up to August 2013	No. of Sites	Dwellings
Completed	0	0
Under Construction	0	0
Projected	10	406

At this stage we therefore expect 406 dwellings to be delivered on the 10 City Council sites within 3 years with the remainder of the units following in 2016/2017.

8. New Funding Mechanisms

Given the changing national funding landscape, new ways to fund increased housing delivery forms part of the GPB programme.

What we said we would do

We said we would research alternative funding mechanisms and models of delivery in order to accelerate housing supply. We also indicated that we had worked with the Commission for Cooperative Housing and the Mutual Housing Group to develop cooperative homes for greater local ownership, linked to Pledge 55. We also said we think we can work more positively with housing associations to help alleviate housing shortages. Finally we said we would instigate meetings with institutional investors to explore longer term strategic funding mechanisms to deliver more affordable housing.

What we have done

We have been working with external housing providers and investors to review a number of funding models. On 18th June 2013, we successfully launched a new model of affordable housing funding and delivery called *RENTplus* with a local entrepreneur (Pillar Land Securities) and a local Registered Provider (Tamar Housing). *RENTplus* is a brand new innovative approach to affordable housing and a first for the UK. Rather than rely on government subsidy, *RENTplus* brings in private sector funding from the institutional investment market through M3 Capital Partners. It aims to deliver 500 homes over the next 5 years with the first 12 due to be completed in 2014 on the city council site in Mannamead. *RENTplus* will offer people on the housing register new homes with affordable rent. The tenants will also be given cash towards their deposit to help them buy their *RENTplus* home.

We are also exploring a pilot for the Opt-to-Buy scheme. This model involves building new homes and allowing people to rent whilst improving their credit histories and saving for a deposit before buying.

We are also looking at the QSH Investment Agency Rent-to-Buy, Deferred Purchase and For-Rent models.

We have also been in discussions with the advisors to the Mayor of Bristol – Ark Consultancy – looking at their programme for increasing housing delivery.

We have also been researching the funding models that Southwark and Warrington have been developing to support affordable housing.

We have reinvigorated the PHDP. Registered Providers active in Plymouth are now more aware of the need to deliver additional homes in Plymouth. Currently Registered Providers manage and maintain over 22,400 homes in the city and are developing 621 new affordable homes under the Affordable Housing Programme which will create 1,103 jobs. As Registered Providers in Plymouth have an annual turnover of £119.1 million, employing 1,110 people, it is important that the Planning Department supports, engages and challenges them to maximise delivery. To this end a new programme of “account management” at a senior management level was commenced at the time of the GPB launch.

We continue to explore other funding opportunities and have recently secured over £10 million of funding for various housing projects in the city. In addition a £32 million loan to support the early deliver of 5,500 homes at Sherford has been secured.

Progress up to August 2013	No. of Sites	Dwellings
Completed	0	0
Under Construction	0	0
Projected	TBC	TBC

At this stage we are currently reviewing the dwellings contribution from new models of delivery to the GPB programme.

Conclusion

Since the GPB programme was launched in August 2012 a proactive approach to housing delivery and the innovative use of planning powers has resulted in a number of sites being unblocked and development that was not progressing moving forward. As at August 2013:

- 231 homes have been built on identified stalled, small, lapsed and AAP sites.
- 1,097 homes are currently under construction on sites forming part of the programme.
- A further 1,659 homes are projected to be built over the next 2-3 years on identified sites.

The aim of the GPB programme to bring forward over 2,000 homes is currently well on schedule. The Planning Department continues to liaise with housing providers, developers, landowners and agents to seek up to date market intelligence on the development status of all the sites and is monitoring progress on a regular basis.

Since the start of the GPB programme development information has been updated through regular monitoring and surveys that are undertaken by the Planning Department. This shows that there are still 4,080 homes on 23 larger sites that have planning permission but have yet to start. In addition there are 188 dwellings on a further 59 small sites also with planning permission yet to start.

Recent analysis also shows that since 2006, 1,957 homes on 89 sites had planning permission but those consents lapsed. Whilst there will always be planning permissions that are not implemented – for a variety of reasons – this illustrates that the city council is reliant, in part, on landowners and developers to implement the planning consents they are given to achieve the higher levels of housing growth necessary for Plymouth. The alternative is the continuation of people living in poor and overcrowded conditions and the average age of a young person securing a first time home continuing to rise.

What is clear from the first year of the 3-year GPB programme is that a proactive and innovative planning approach has made a very real difference to delivery on the ground. This has achieved the desired momentum that lay behind the announcement of the initiative by the Portfolio Holder. However it also illustrates the need for a more radical set of measures to achieve a step change in housing delivery. The Plan for Homes, set out in the Corporate Plan agreed on 22nd July 2013, seeks to make this transformational step change. In the meantime, whilst The Plan for Homes is being developed, the GPB programme is helping to make a major contribution to current housing delivery.

Paul Barnard
Assistant Director for Planning
Planning Department
25th September 2013

THE PLAN FOR HOMES

Working Plymouth 25 September 2013



Background

On 18 July 2013 the Plan for Homes was launched by Councillor Mark Lowry, Cabinet Member for Finance with responsibility for housing delivery. The Plan for Homes is one of the key initiatives agreed as part of the new Corporate Plan on 22nd July 2013. It seeks to facilitate a transformational step change in housing delivery in Plymouth.

Why do we need the Plan for Homes?

Despite some creative planning and development initiatives undertaken by the City Council over the last decade since the David Mackay Vision for Plymouth was launched in November 2003, housing supply still lags behind the need, especially for those in the most acute housing circumstances.

Plymouth is relatively distinct regionally and nationally in housing terms. It has a low wage economy with 20% of working people earning less than £15,000 per annum and 50% less than £23,000 per annum – resulting in housing affordability issues. Plymouth also has higher than national and regional incidence of homelessness as a % of population; very significant demand from people in housing need with more complex needs becoming apparent.

Customers seeking housing advice have increased 41% over past 12 months, with homelessness approaches increasing by 39% during last quarter 2012. Currently there are over 10,000 applicants on the waiting list with 30% less lets becoming available to meet general needs households.

There are higher levels of social rented homes (20%), higher levels of private rented housing (20%) with huge variations in quality, standards and affordability together with lower levels of owner-occupation. There are increasing demands for elderly who may be asset rich and cash poor and more are living in the worst conditions resulting in higher health and social care costs.

Plymouth has 14,000 households living in fuel poverty, many living in older homes that are hard to heat. Innovative programmes under the Energy Company Obligation and the creation of a cooperative Plymouth Energy Community will help address these issues alongside a review of planning policies under the Core Strategy review (the Plymouth Plan).

There are substantial regeneration programmes underway (North Prospect is the largest in the south west) with no clear investment strategy from Government after 2015, the funding model having changed with a 76% reduction in the national Affordable Housing Programme. Decanting of local people from these regeneration projects results in higher demands on limited social housing, increasing completion for available lets.

As a result of the additional room supplement there is a further growth in demand, especially for one-bed accommodation.

There is also a need to support additional family homes, executive homes and student homes in support of the University of Plymouth's enterprising university initiatives. With the ageing population the need to provide additional extra care facilities will increase.

So, whilst Plymouth has had a good track record of delivery of affordable homes, this is set against huge reductions in capital funding for new homes and private sector housing renewal.

The Plan for Homes

Whilst we are currently creating increased housing momentum through our Get Plymouth Building programme that seeks to bring forward over 2,000 homes in the next 2-3 years, we nevertheless need to see a step change in future housing delivery if we are to achieve Plymouth's ambitious growth agenda and address known housing needs. We have therefore started work on a very ambitious programme of housing development which will involve more homes coming forward in the next 5 years. This will see further City Council-owned sites being released and also new innovative models of funding being developed. The Plan for Homes currently contains 9 innovative ideas for how we can further accelerate housing delivery. We will be working with the Plymouth Housing Development Partnership, and other housing providers, to develop these and other ideas further; and will announce our new strategic housing target in the Plymouth Plan in 2014.

The Plan for Homes will bring together landowners, developers, registered providers, local communities, ward councillors and planners in a cooperative approach to deliver the affordable and other homes Plymouth people need. An important component of the Plan for Homes will be a significant expansion of the programme of city council land releases with the intention being the release of over 100 acres of city council-owned land immediately and for the next 5 years.

The overall ambition of the Plan for Homes is to increase housing supply by 1,000 homes per annum.

Initial ideas that we have investigated so far include:

- 1 We will look at **waiving planning pre-application fees** up initially until March 2014 for affordable housing schemes that meet our policy requirements.
- 2 We will work with all our **Registered Provider partners** to increase housing delivery, and in particular seek a step change in development and investment of the City's 4 largest registered providers to deliver extra homes.
- 3 We will incentivise the delivery of city centre housing by creating a '**density bonus**' in order to provide more homes, as well as encouraging a broader mix of house types including one-bed properties.
- 4 We will work with the development industry to complete a **Strategic Housing Land Availability Assessment** to identify sites to substantially increase the supply of housing with planning permission.
- 5 We will support an early start of the 5,500 homes at **Sherford**.
- 6 We will work with institutional investors to **attract new investment** into housing within Plymouth.
- 7 We will complete a **Strategic Land Review** by March 2014 to identify every possible city council-owned site suitable for housing development and commit to releasing these sites quickly.
- 8 Where appropriate, we will **waive Section 106 requirements** and accept off-site affordable housing contributions to unlock stalled sites, and consider this for new schemes proposing homes provided developers commit to starting the developments by agreed dates.
- 9 We will announce our new homes target to meet the needs of Plymouth's population in our new **Plymouth Plan**.

Other Ideas being developed

On 5th August 2013 we held a workshop with all the Registered Providers in the city to explore what could be done to create a step change in housing delivery.

Some ideas that are being explored include:

- Appoint a planning relationship manager for each Registered Providers and large developers to encourage further investments in Plymouth
- Develop policies in the Plymouth Plan to support greener homes.

- Make more land available for self-build.
- Establish an Affordable Housing Loan Facility to the Plymouth Housing Development Partnership.
- Consider opportunities to acquire land to support long-term housing delivery.
- Support Homes for Heroes projects.
- Consider flexible land and Section 106 payments to improve the development cash flow of projects enabling earlier starts on site.
- Consider joint venture arrangements to support a programme of development opportunities.
- Consider how affordable housing schemes can be fast tracked through the planning process.
- Develop a “flagship” scheme on a city council-owned site to encourage innovation and greater input from Registered Providers (such as the Bickleigh Code 6 project).
- Use the Neighbourhood Plans process in conjunction with local communities to identify sites for homes to meet local needs.
- Increase development capacity by proactively encouraging new private sector developers to work in Plymouth.
- Establish a “virtual” Empty Homes Partnership of identified private developer and Registered Provider partners to explore new models of funding and delivery.
- Identify opportunities to convert long-term empty commercial properties into residential accommodation.
- Linked to City Deal discussions, establish a Public Land Board to identify and coordinate public sector land releases to support housing growth.
- Consider how a “build now pay later” scheme could support housing delivery.
- Work with Registered Providers to review opportunities for housing on garage and under-used sites.

Conclusion

The Plan for Homes will be presented to Cabinet on 15th October 2013. The views of the Working Plymouth Panel on the emerging ideas for the plan are welcomed.

Paul Barnard
Assistant Director for Planning
Planning Department
25th September 2013

Working Plymouth

25 September 2013

Youth Unemployment – Update



At the Growth and Prosperity Overview and Scrutiny Panel meeting on 21 November 2012, the actions taken following the four Cabinet recommendations (from its meeting on 12 July 2012) were described. This report details the further progress made in these areas and informs where other action is being taken.

A City-wide SEN/LDD Review

It was noted at the last Scrutiny Panel meeting that there was a gap in evidence around the issue of young people with special needs (including disabilities).

Following discussions with key stakeholders it has since been recommended that a city-wide review of Special Educational Needs (SEN)/ Learners with Learning Difficulties (LLD) is undertaken through a task group, to include Pluss, Local Authority, Secondary and Special Schools and college representation. Youth unemployment is a cross cutting priority, so this focused work and its impact will be reported as appropriate to both the Plymouth Growth and Health and Wellbeing Boards.

The proposed city-wide SEN/LDD review is in response to the recommendation and the Children and Families Bill. The latter sets out a reform programme to implement an integrated system across education, health and care to meet the needs of children and young people with SEN and disability from birth to 25 years old. This extends the current Special Educational Needs duties and responsibilities, particularly with regard to young people aged 16-25.

The Special Educational Needs and Disabilities (SEND) Strategy Steering Group has established a working group regarding planning for 16-25 years olds. This work includes:

- Sufficiency assessment of post 16 provision and place planning (employment, education and training).
- Education, Health and Care Planning with 16-25 year olds (systems and workforce development).
- Multi-agency transition planning arrangements and person centred planning.
- Enhanced support for complex and vulnerable young people (personalisation).

Existing SEN/LDD Initiatives

The following SEN/LDD initiatives are currently being delivered:

Project Search

Project Search is an initiative being piloted at 14 sites across the UK. In Plymouth, the initiative is delivered jointly by Plymouth Hospitals National Health Service Trust, City College Plymouth, Serco and Pluss. Project Search offers 12 month internships for young people with a learning disability aged from 16-24, with a large local employer. This is made up by three 10 week internships in different departments over an academic year. Project Search is offered to 10 young people a year.

In Plymouth's case the employer is Plymouth Hospitals NHS Trust. Each day the interns work as a full member of staff undertaking tasks in different departments (including orthopaedics, theatres, x ray, radiology, administration and Serco (providing hotel services)) supported by a Pluss job coach. The interns then return to an on-site classroom to assess how their day has gone and learn other communication, problem-solving and job skills. The teaching is provided by qualified tutors from City College Plymouth. The end goal for each student is to achieve competitive employment either within Plymouth Hospitals NHS Trust or elsewhere in the community using the skills they have acquired.

Project Search has had a good success rate of students gaining paid employment, in year one, six out of eight; year two, four out of nine; and the current cohort is still working on their internships.

Achievement Pluss

This project was designed as part of 'Raising the Participation Age' (RPA) to bring fresh ideas and new hope to young people who were looking for work experience and an opportunity to improve their own skills for young people aged 16-25. The course is a roll- on roll-off course which means the learners can complete the course at their own pace from a few months to an academic year. The most important issue was the course's aim '... that of equipping them with the necessary means to find paid employment'. Achievement Pluss started with five learners but two could not continue due to personal reasons.

All three learners progressed well and enjoyed their course. Their appointed tutor reported that their day to day skills in English and Mathematics improved steadily. However, in addition to this, it was apparent to all those who met these young people that their own self confidence and worth had grown in a way no one could have anticipated. Work placements were sourced very quickly within the following sectors: hairdressing, car mechanics/valeting, and commercial cleaning. To date all three young people have succeeded into either paid employment or apprenticeships. One parent reported that the scheme has 'turned her son's life around and he is full of enthusiasm again'.

This year's cohort is currently working towards gaining paid employment.

Autism Spectrum Disorder Provision, City College Plymouth

Plymouth Local Authority set up a project with key partners in the city to develop bespoke packages of education/ training for young people with Autism. The course is tailored to meet each young person's individual needs, to eventually support them into either main stream educational provision or the world of work, in as short a time as possible. The course is run by City College Plymouth with support from Michael Batt Foundation (specialists in Autism) and currently four young people have been enrolled with 1-1 support and one tutor. All staff are trained in the 'Teacch Method' which provides individualised programmes, skills training and vocational training specifically for young people with Autism. In September it is planned to open this course up to eight young people.

Effective Transition into employment from age 14 to 19

- *Achieve Employment Focussed Transition Plan:*

All year 9 Transition plans now have a presumption of employment for all young people with a learning disability. All schools now as part of the transition plan have to complete

person centred plans to promote the young person's aspirations which now includes employment, training and or apprenticeships.

- *Ensure young people and families are at the centre of the planning process:*

PLUSS are currently working on a Family Led Jobs Project with 10 families, through customised employment planning. Pluss Customised Employment in Plymouth is a form of Supported Employment that delivers a more participative and intensively supported form of supported employment than usual. It uses "Discovery" as a particularly positive, participative and pictorial means of finding out about an individual person with a learning disability and their aspirations, interests, skills and support needs (similar to Vocational Profiling). Person Centred Employment Planning is facilitated and seeks to build a team to support an individual's plan to progress towards and into employment. This includes identification of what works / doesn't work; suggestions for ideal job; interests, contributions, conditions, and a plan to progress towards getting a job. This form of supported employment has tended to have been deployed locally to only a small number of people and these individuals have tended to have been recognised as having higher support needs and / or have not previously made much successful progress towards paid work previously – hence this approach.

Valued in Public

In order to increase employment opportunities for people with Learning Difficulties within Plymouth City Council, Ken Holder (Apprenticeship Coordinator) will publicise Work Experience Policy across all Directorates to achieve an increase in Work Experience placements for people with Learning Difficulties and complete data analysis of the number of people with Learning Difficulties working for Plymouth City Council.

Work is currently underway in the following areas:

- Analysis of data from local colleges to record if adults with autism are translating their qualifications into employment. Work being undertaken by National Autistic Society.
- Target employers & champion employment for individuals with most complex needs.
- Curriculum planning to enable progression pre and post 16 for qualifications that enhance employability skills and promote pathways into the world of work.
- To influence providers to develop local provision that meets the needs of all young people into post 16 education, training and employment.
- Post 16 transition panel (September Guarantee – which ensures that all 16 and 17 year-olds are offered a suitable place in education or training, including in schools, colleges or work-based training) working with a range of partners to ensure all young people have a suitable offer of education/training.
- Riddleys have four people on paid or voluntary work. Riddleys is a support service for adults aged 18+ with Learning Disabilities. They provide support, information, guidance and a place to socialise in a friendly environment where members have the opportunity to develop life skills.

Other Youth Unemployment Actions and Initiatives

City-wide Skills Leadership

The Economic Development Department, and Education, Learning and Families, are working together at officer level as reflected in this joint report.

Since the last Scrutiny meeting the Assistant Director of Education, Learning and Families has undertaken to produce a new Skills Plan, which will detail a proposal for a comprehensive city-wide skills and employment initiative.

It is proposed that a full report will be produced on the Skills Plan for the March 2014 meeting of the Scrutiny Panel, which will include a proposed new Skills Governance Architecture.

In order to maintain an appropriate, broad focus on the issue, the intention is to request that the Growth Board include the Assistant Director of Education, Learning and Families and that a progress or exceptions report is brought to the Board regularly. In addition, existing groups may be revised to create one strategic group focusing on Learning, Skills and Employability and this will report to a new Employer Skills Board (sitting below the Growth Board) and the Children's Partnership. These linkages are critical to ensure all round ownership and understanding of the issue. At individual learner organisation level there is excellent work and developing a mechanism to capture this and to challenge poor practice early is essential.

The Employment Sub Group continues as a forum to discuss the specific difficulties faced by young people seeking employment.

Current Unemployment Position

The city's unemployment rate has fallen each month since February 2013 signalling a tangible improvement in labour market conditions. In July 2013, there were 5,233 individuals claiming unemployment related benefits in the city – 3.1% of the resident working age population compared to a national rate of 3.5% Plymouth's unemployment rate remains higher than the Heart of the South West LEP (2.1%) and wider South West regional (2.2%) rates – a long run trend.

Currently, some 1,485 unemployed have been claiming for over a year – 28% of total claimants. Although this number has falling since January the rate of decline has been relatively slow. This is a fairly common post-recession trend and reflects the increasing difficulty of accessing work following lengthy periods of unemployment. The proportion of long term claimants is slightly lower than national trends (30%).

Rates of youth unemployment are also on the decline – between February and July 2013, the 18-24 year old claimant count fell by 415. There are currently 1,630 18-24 year old JSA claimants across the city – 31% of total claimants compared to 28% nationally. Therefore, although the fall in numbers is welcome, the relatively high proportion of youth claimants remains a long standing challenge for Plymouth.

Current Initiatives

Plymouth City Council is currently leading on a wide range of initiatives to support young people into work:

Plan for Jobs

The Plan for Jobs was launched on 4 January 2013, and contains 19 projects that aim to create over 2,000 jobs (including 500 apprenticeships) over two years. It brings together actions and commitments designed to reinvigorate the local economy and stimulate private sector growth and job creation.

Two of the projects are directly related to assisting the city's unemployed gain skills and experience to help them secure work:

▪ *1000 Club*

The 1000 Club has 258 members who have supported over 1,100 people into work. (Please see break down of figures below)

Opportunities	Numbers
Full Time Jobs	353
Part Time Jobs	12
Apprenticeships	289
Internships	153
GMB Work Placements	174
Schools Work Experience	151

The potential of the 1000 Club has been widely recognised and in August funding was secured through Jobcentre Plus and Plymouth City Council for Plymouth Chamber to increase activity under the Club banner.

Employer Support Packs are to be produced giving details of the options available to businesses if they wish to support a young person into work. Also a programme of events including 'Behind the Scenes' Visits at Members' Companies will commence in October.

The 1000 Club will be holding a recruitment event to celebrate its first birthday. Presentations and speeches will be made by the Leader, Jobcentre Plus, National Apprenticeship Service and Plymouth University.

The event is funded by NAS and the chamber is organising the event.

▪ *Apprenticeship Training Agency*

City College Plymouth, through working in partnership with the Council, has recently been certified as an Apprenticeship Training Agency (called the Plymouth Apprenticeship Company - PAC). The PAC will support the delivery of apprenticeship opportunities across the City.

Funded by PCC, the PAC acts as the agent between employers and the apprentice; the apprentice is employed by the PAC who will place them with an appropriate employer, and the employer will use the services of the PAC to source and arrange the apprenticeship. Through this model, the apprentice can split their on-the-job training between a small number of employers, thus gaining a wider range of complementary skills and experiences. The model is particularly useful for small businesses to create valuable apprenticeship opportunities, as small businesses often find the financial investment of taking on an apprentice full time too great. As the apprentice is employed by the PAC, and the apprenticeship placement can be split between employers, the model makes it viable for smaller businesses to offer an apprentice placement.

The project is underway, and the aim is to create a minimum of 70 new apprentices by mid-2014.

Plymouth City Council Apprenticeship Scheme

Since the Apprenticeship Co-ordinator post has been made permanent, over 75 apprenticeships have been created providing opportunities for young people across 8 employment frameworks. A group of 10 apprentices participated in the Brathay National Apprenticeships Service Team Challenge 2013 and were placed fifth overall after competing against over 90 teams from across the country. The Team was also recognised for the community projects and schools engagement work they have done in Plymouth by being placed first in the community engagement category and are continuing to work with the National Apprenticeship Service to promote apprenticeships. Plymouth City Council has also been shortlisted in the South West National Apprenticeships Service Large Employer of the Year 2013, with the national finalists being announced on the 18th September 2013.

The Council is continuing to support the Work Placement scheme run in conjunction with Jobcentre Plus, which offers the unemployed (who have not been in work for up to 12 months) eight weeks work experience. The Council has provided 17 placements since 1 April 2013 and 35% of participants have subsequently gone into work or education within 13 weeks of their placement. Of the 17, three are still on placement and seven are within the 13 weeks monitoring period.

Preventative NEET Measures

- *Contract for transition support for young people to education, employment and training*

The Service commissioned by the four peninsula Local Authorities, under Plymouth leadership, aims to achieve the following outcomes:

- Young People are able to make informed choices about Education, Employment and Training (EET) opportunities.
- Young People are supported to overcome barriers to participation in EET which meets RPA requirements and to make smooth transitions.
- Young People's participation (RPA) in EET is raised.
- Young People are supported to remain engaged in sustainable post 16 education, employment or training, with a particular emphasis on engagement in learning.

There are three key priorities for the Service:

- **Priority 1: 139a Learning Disability Assessment**
All Young People (16 and 17 year olds) who hold a Statement of Special Educational Needs will receive a high quality and timely assessment of their learning needs (in line with Section 139a/Section 68 of the Education and Skills Act 2008) that enables appropriate support in their new placement.
 - **Priority 2: Tracking**
All eligible Young People will be effectively tracked through a 'Child Care Information Service' (CCIS) compliant system in relation to their education, employment and training status and destinations in line with Statutory Requirements, with particular attention to post-16 and RPA reporting requirements.
 - **Priority 3: Vulnerable groups**
The Supplier will evidence the impact of interventions with vulnerable Young People in enabling them to maintain or re-engage in EET which meets RPA requirements, with a particular emphasis on engagement in learning.
- *Risk of NEET Indicators*

There are a range of partnership networks and initiatives led by Schools and Settings to tackle the prevention and reduction of the City's NEETS. A range of preventative NEET measures have been introduced, including Risk of NEET indicators (RONI). Working together with partner representatives from Plymouth Learning Trust, Special Schools and Careers South West this evidence-based approach identifies and puts in place measures to support students who are at the highest risk of non-engagement Post-16.

The initial phase of activity is an analysis of previous year 11 leavers and their participation in learning across the academic years 12 and 13 (e.g. the period when they would be in a school sixth form or an FE College). The analysis looks at the monthly participation status of the year group and a range of education and social characteristics (e.g. attainment of GCSEs or postcode) demonstrated by the young people. From the analysis, common factors linked to the incidence of non-participation are established. The analysis is used in discussions with schools and LA services to identify where interventions with current secondary pupils would reduce the prospect of these students becoming NEET.

▪ *Post-16 Transition Panel*

This panel is comprised of representatives from referral bodies and Post-16 providers which include City College Plymouth, YMCA/Discovery College, Prince's Trust, Plymouth College of Art, Careers South West and Plymouth Learning Trust. It considers young 16-18 year olds who are "ready to place" in learning/work opportunities and which provider would provide the most suitable provision and support to meet their needs and aspirations.

During the summer period the panel is focused on meeting the September Guarantee of providing an appropriate learning opportunity for all 16/17 year olds. This involves discussion of individual young people that have unsecured places in Post-16 provision to ensure an offer can be developed that is:

- At the right level.
- In an appropriate geographical location.
- In the occupational sector and
- Provides a learning method which suits the young person's needs.

NEET Reduction Initiatives

▪ *Workskills Bootcamp (Whiz Kidz)*

The Bootcamp programme is designed to address the lack of employability skills of Plymouth's NEET population by delivering workshops that incorporate a mix of theoretical and practical approaches delivered by a combination of tutors, mentors and business representatives. The programme is delivered in a business environment that encourages the development of the employability skills to assist participants attain the confidence and knowledge to apply to job search, interview techniques, work tasters and placements, as well as gain the necessary skills required by employers offering employment and Apprenticeship opportunities.

The programme supports unemployed 16-24 year olds referred from Jobcentre Plus and Careers South West and a key aim is to open their minds to opportunities that can arise out of work experience. Feedback from last year's programme indicated it was difficult at first for the candidates to understand the value of undertaking work experience. Some who undertook it had positive outcomes, including job offers, whilst others were disappointed that there was no job offer at the end. One candidate completed eight weeks work

experience in retail and whilst this didn't lead to employment it gave her far more confidence to apply for work than she previously had.

Last year's programme attracted over fifty young people and 43% of the candidates gained employment or Apprenticeships. A further 31% of candidates went onto FE or other learning (short courses). Overall 88% of the young people attending achieved a positive outcome, having gained either work experience or progressed onto FE/training, employment or Apprenticeship. Feedback from candidates suggested that there was a significant increase in the number of interviews they were offered as a result of attending the programme. They also felt more encouraged to apply and try work experience and voluntary opportunities to increase their prospects of getting paid employment.

The current Bootcamp programme is running again between July 2013 and March 2014. In response to feedback from tutors and candidates on the previous year's programme the workshops have been extended from one to two weeks in order to maximise the tutor and mentor support available to candidates.

- *Volunteer Mentor Training Programme*

In order to develop the capacity of skilled Youth Mentors, this programme's aim is to recruit and train motivational people from all walks of life to become voluntary mentors to specifically support the cities fast growing number of unemployed young people and NEETS aged 16-25. In its first year (2012) the programme benefited from Department of Work and Pensions (DWP) funding for development and training delivery costs.

Representatives from Schools & Settings, PACLS and Whiz Kidz (Economic Development) collaborated to create this bespoke programme, consisting of 20 hours training over eight modules. They developed something that was innovative and reflected the needs of the client base, i.e. the young people. Therefore in addition to the standard courses offering Safeguarding/Equality and Diversity etc. new modules were designed to help mentors to understand youth culture and the issues young unemployed people face, as well as learning about how best to communicate with young people using modern communication channels including social media.

The programme of workshops were delivered between June to December 2012 and attracted 34 applicants, bringing together an eclectic mix of mentors from all walks of life, ranging across public and private sector, including professions from the field of HR, Sport, Training and Development, Business Consultancy, Medical and Retail. Many of those that attended the programme have gone on to successfully provide one to one mentoring support to young unemployed people from across the city. The programme will be repeated in November 2013 year, albeit on a smaller scale, with a target of recruiting and training a further 20 mentors.

- *Mentor Matching Pilot*

A proposal to develop a Mentor Matching Service formed part of the DWP conditions for funding the Volunteer Mentor Training Programme. Through consultations with representatives from Jobcentre Plus and Whiz Kidz various methods were discussed as to how mentors qualifying from the training programme could be matched to the target group of unemployed 16-25 year olds. It was agreed that to trial two different approaches. The first of these, involving Jobcentre Plus, was to develop a series of procedures for selecting volunteer JSA claimants and matching their information, including background, issues identified, barriers to employment etc., with similar profiles produced for the mentors, to

include their areas of specialisms and expertise. This to be followed by a supervised meeting to introduce the mentor/mentee, with continued supervision of the relationship.

The alternative approach adopted by Whiz Kidz, who run the 'Bootcamp' employability workshops, was to incorporate the mentors into the Bootcamp programme. Several of the mentors attended and participated in the programme of delivery, thereby exposing them to matching opportunities with potential mentees. In principle this method of introduction is the ideal way of ensuring a 'best match' as the relationship between the two can begin to take place more informally and thereby seeming less 'imposing' for the potential mentees. However, although this approach to matching has many benefits, it has limitations that it can only be applied where similar employability projects are being run. Also it will require appropriate staff that can supervise and manage the matching. However, this approach may shortly be trialled with the YMCA (Dame Kelly Holmes fund) sport/employability initiative.

It should be said that both these approaches have generated successful outcomes, whereby mentors and mentees have been successfully matched but it is too early to evaluate an overall winning formula as many of the mentoring relationships have not reached maturity.

- *Skills Aid Plymouth (SAP)*

This pilot will be launched early in 2014 and has been developed with Plymouth Rotary. It will initially provide a twelve month programme of one to one mentoring for twelve 13/14 year old students recruited from selected schools, including the Virtual School. It will take a similar, although not the same approach, to the Citizenship for Life (C4L) programme which is delivered Cornwall as a partnership between Cornwall Council and Rotary.

The programmes key aims are to improve and enrich the learning and skills of young people participating in the programme and to inspire their choices for future careers and learning through participating in a range of business led events and activities.

The success of the pilot will be reliant on gaining private sector sponsorship, as well as voluntary sector participation, particularly in regards to recruiting mentors from within the Rotary membership. Those mentors selected will gain the necessary mentoring skills by attending the Voluntary Mentor Training Programme in November.

- *Inspire*

Inspire is an annual careers and training event for 14 to 19 year olds to help make informed career and development choices. It takes place usually in October and provides a 'one-stop-shop' for young people and parents to explore vocational opportunities. There is a strong emphasis to create the right environment for young people to explore the range of employment and education opportunities by bringing together between 44 - 55 local employers, education and training providers to engage with young people and parents. This extremely popular event last year attracted more than 1,600 visitors, including 600 students from 13 schools and colleges.

Following the outcomes of the Employability Workshop which was held on 19 October 2012, the Growth Board's Employment Sub Group decided that an Employability Task and Finish Group be set-up.

The first meeting of the Group was held in February 2013 and the Group began by agreeing a definition of 'employability' for Plymouth, which is:

"Employability refers to a person's capability to gain, maintain and progress in employment. In addition to the technical or job specific skills required for different jobs, employers require their employees with personal attributes, attitudes and skills to be successful in all jobs."

The report attached 'Appendix 1' specifies the work of the Group and details 12 recommendations on its final page. Two of the key recommendations are given below:

- The Group has identified 10 key 'Areas of Focus', which best represent the core competencies and value-based behaviours needed by individuals to lead independent, resilient and fulfilling lives. A list of 'Employability Activities' was produced to identify what support and training is currently available in the city supporting these areas of focus and where there are gaps.
- It was decided that a 'Curriculum Framework' be developed around the 'Areas of Focus' which schools and colleges would be requested to adopt. Through the 1000 Club, employers would be invited to support the schools and colleges by providing project work, work experience, etc. and investigations are taking place to create an on-line 'match making brokerage service' to better support employers to link up to schools and colleges; and vice versa.

City Deal

The City Deal bid contains a (draft) skills and youth unemployment element, which focuses on three areas and aims to provide the following:

- Engagement: improved co-ordination of support for young people into employment, including independent, impartial information, advice and guidance.
- Progression: improved opportunities for young people to fulfil their potential and increase their wages once in employment.
- Employability: improved experiences during and post-education that develop young people's employability skills.

A summary of all existing employment, skills and employability initiatives is currently in preparation, which will enable improved support and signposting of young people and employers to navigate a complex, fragmented and confusing support system.

Plymouth Growth Point

The Employment Sub Group decided at its meeting on 5 June that a Growth Point Task and Finish Group should be set-up to review how best the areas of future growth in the city can be mapped. This information can be used to better inform residents of the city, plus local schools, colleges and training providers, where career opportunities will be occurring and skills gaps are likely now and in the future. This will be done through a number of ways including using labour market intelligence, the planning process, existing and pipeline capital projects and emerging sectors.

It is hoped that this information will also encourage developers to the city, as they will be able to establish where development is forecast and that the city is 'open for business'.

Procurement

Under the Plan for Jobs, Plymouth City Council is planning to boost levels of local procurement and increase the number of contracts delivered for the Council by businesses located in the city. Through Sell2Plymouth (a partnership of buyers made up from Plymouth City Council, Plymouth University and Plymouth Hospitals NHS Trust) the Council will raise the percentage of local Small and Medium-sized Enterprises (SMEs) delivering local services, thereby maximising levels of local expenditure.

For larger contracts and the majority of capital projects the Council has adopted the Cornwall Framework (which uses a method similar to the Construction and Industrial Training Board framework) in relation to recruitment of apprentices and the development of skills and training. This approach requires the Client to develop an Employment and Skills Strategy within the tender documentation: setting the authorities' minimum requirements to be met by the contractor during the duration of the framework and including targets to be achieved by the contractors' Employment Skills Plan.

Research is being undertaken to identify how best to quantify and maximise the employment benefits of PCC's local procurement.

Fairness Commission

The Economy, Enterprise and Employment team contributed a robust evidence base to support the development of the city's Fairness Commission. This included intelligence on youth and long-term unemployment and how trends vary across the city's wards.

This page is intentionally left blank

**PLYMOUTH GROWTH BOARD'S
EMPLOYABILITY TASK AND FINISH GROUP**

PROGRESS REPORT - JULY 2013

Introduction

This paper is a progress report for consideration by the Growth Board's Employment Sub Group on the work of the Employability Task and Finish Group to improve the co-ordination and effectiveness of employability initiatives across Plymouth.

Background

The Growth Board's Employment Sub Group formally established the Employability Task and Finish Group in February 2013. The group meets on a monthly basis and has met five times to-date.

Membership

Organisation	Name	Title
Plymouth City Council	Patrick Knight	Economy and Employment Manager
Plymouth City Council	Heather Ogburn	Senior Leadership Adviser in Education, Learning & Families
Venus Training & Consultancy Ltd	Jane Kellas	Owner
Plymouth City Council	Josh Bunch	Economic Development Apprentice
Plymouth Learning Trust	Kate Howard	Chief Executive
Plymouth City Council	Kathy McHugo	Leadership Associate in Education, Learning & Families
Plymouth City Council	Linda Crane	Economic Development Officer
City College Plymouth	Mark Beresford	Careers and IAG Manager
Pluss	Mark Hodges	Learning Disabilities and Mental Health Services Manager
Plymouth UTC	Mary Cox	UTC Principal
Careers South West	Colin Shorthouse	Local Services Delivery Manager
Plymouth University	Shirley Walker	Head of Careers and Employability
Prensus Ltd	Elaine Budd	Owner

Context

Governments across the world are working to close the gap between education and the workplace, enabling their citizens to progress from one to the other, support economic growth, navigate changes in working practices and lead fulfilling lives. One common approach is to introduce employability, enterprise and entrepreneurship education into school, college and university experiences of young people as a means to better prepare young people for adulthood and work.

The [UK Government's Heseltine Review](#) recommends:

- “The development of leadership and management skills should be integrated, where appropriate in the education and skills system at every level, from schools through to higher education and vocational skills training”
- “Business engagement should be incorporated far a deeper into the school curriculum in order to develop young people’s understanding of business, increase their employability, and further their understanding of career and future training options”

Plymouth’s local employers and educators in the city have confirmed the need for more young people to be instilled with attitudes and skills that make them ‘job ready’.

Plymouth’s education and training landscape is constantly responding to the national, regional and local skills’ agendas including the development of the new [Plymouth University Technical College](#) (UTC), [Plymouth School of Creative Arts](#) and the proposals for a [Plymouth Studio School](#).

These new institutions will provide additional opportunities but must be seen as part of the changing educational landscape in Plymouth. There are evolving partnerships across the city such as [Plymouth Learning Trust](#) (PLT) representing secondary schools and [Plymouth Teaching School Alliance](#) (PTSA), originally representing primary schools. The PTSA Alliance is being reconfigured to incorporate primary, secondary and Special schools. The new alliance will enable a more integrated education and skills strategy with shared values, principles and priorities. Plymouth City Council is engaged with many aspects of the education and skills developments across the city.

All educational partners require the support of employers and employer forums to develop employability, enterprise and entrepreneurship opportunities for children and young people.

The [Heart of the South West Local Enterprise Partnership](#) (LEP) and Plymouth’s emerging [City Deal](#) recognises the need to support local young people (both in and out of work) with employability opportunities and support as well as up-

skilling the current workforce and supporting the need for independent careers advice and guidance.

Definition

The group began by agreeing a definition of 'employability' for Plymouth, which is as follows:

Employability refers to a person's capability to gain, maintain and progress in employment. In addition to the technical or job specific skills required for different jobs, employers require their employees with personal attributes, attitudes and skills to be successful in all jobs

There are many definitions of employability, entrepreneurship and enterprise and lists of skills employers seek. For any one person, developing an appropriate subset of these and developing and demonstrating different skills/attributes to required levels, is essential.

Employers in Plymouth indicate that they need new employees who are literate, numerate and communicate well, who have a positive attitude towards work, show enthusiasm and commitment, turn up on time, and have basic business awareness. Employability skills that employers seek in any one person require developing to demonstrate different skills/attributes to required levels, as appropriate.

Current research suggests that a high proportion of young people do not develop sufficient employability skills. We need to better understand how and when young people acquire their employability skills from home, education and work experiences and ensure that there is successful transition into further and higher education or employment with training ([Ashridge](#)).

Given the shift from traditional manufacturing employment to more knowledge-intensive industries, demand for STEM and multi-disciplinary skills will increase: such that leadership, adaptability, resilience and value-driven behaviours will become core employability skills. In particular, research confirms that the early development of self-awareness, self-regulation and self-learning are the key to success in both education and employment.

The group agreed to initially focus on addressing the gap in employability attributes in young people (aged 10-19) and deliver a focused provision for this group. Once a credible approach had been developed, this could be expanding to cover adults up to 24 years old and then medium/long term for all adults.

Tasks Achieved to Date

The Employability Task and Finish Group was established to provide a multi-agency forum to:

- establish a pro-active, co-ordinated approach to employability education, by developing an integrated 'curriculum framework' across primary, secondary, further and higher education in Plymouth
- co-ordinate existing employability, enterprise and entrepreneurial programmes and initiatives to provide learning opportunities for children and young people
- engage employers in providing real work related projects, mentors and role models for children and young people throughout their education
- support young people to make informed choices about their education, training and career futures, at key stages in their educational journey.

Primary, secondary, special, further and higher education providers are now engaged in formulating a pedagogical approach to employability that is cross phase.

Special Education Needs / LDD

The group has also considered how to integrate the needs of Learners with Learning Difficulties (LLD) into the employability programmes (see Appendix A).

There needs to be a review of employability related to Special Education Needs, which could be led by [Pluss](#) and include special school and college representation. Plymouth City Council is also engaging with this agenda and is due to report to a Scrutiny panel on supporting young people with LDD into the world of work (Appendix C), highlighting the importance of a NEET transition support contract, Project Search, Achievement Pluss and other initiatives. Additionally, the new multi- agency Inspire Skills Event Planning Group is now reviewing how to integrate the LLD Aspire event into the established annual Inspire Skills Event.

Areas of Focus

Following a comprehensive review of existing research literature ([Inspiring Impact](#)), the group agreed that the following ten 'areas of focus' should be addressed, as they represent the core competencies and value-based behaviours needed by individuals to lead independent, resilient and fulfilling lives (see Appendix B for details):

Ten Areas of Focus		
1) Leadership skills	4) Customer Service/Business Awareness skills	7) Literacy, numeracy and communication skills
2) Assertiveness, negotiating, persuading & influencing skills	5) Self-management, including organisational, planning & time management skills	8) Career choice, job identification, job-seeking skills
3) Problem solving and adaptability skills	6) Team working skills	9) Self-confidence and resilience

10) CV, Job Application and Interview skills

Curriculum Framework

The group has completed an audit of existing employability programmes in Plymouth and assessed these against target age groups and the ten areas of focus (see Appendix B).

The group proposes to support the development of a framework that supports a common approach to employability across primary, secondary, further and higher education. This framework will provide the basis of an employability entitlement which can embed and evidence the ten areas of focus above.

Evidencing Employability

It is important that students can capture and evidence their employability skills gained through employment opportunities, work related learning, enterprise, entrepreneurship or volunteering. This is important evidence when applying for employment or access to further and higher education.

There are various existing ‘passports’, which could be developed:

- [Plymouth University’s ‘Plymouth Award’](#) i.e. personal reflective diary following 80 hours of extra-curricular activity
- National - [Children’s University Passport](#) (mainly 5-14 cohorts) – this could be adapted to cover a wider range of skills and ages
- [Careers South West](#) - online careers e-portfolio/passport
- [STEM](#) – the STEM4Plymouth network is trialling a new STEM passport with FE, possibly City College Plymouth
- Devonport High School for Boys – has designed its own “passport” which the PLT Careers Education and Guidance network consider could be adapted, using elements of other programmes
- BTEC Employability award - as used in Tower Hamlets
- A Plymouth specific employability passport could be developed as a stand- alone to the other passports (i.e. Children’s University and STEM)

Schools and other providers recognise the need to take a pragmatic, common sense approach i.e. to keep the system low maintenance given pressures on teachers/lecturers time and allow each school/FE/HE to adopt the most appropriate approach for them – this could be online or supported by hard copy ‘passports’ for those students/schools who prefer a less managed system.

Employability Award

The group supports the initial findings of the PLT Careers Network that a new Plymouth-wide Employability Award be set up to encourage young people to participate and enable employers to recognise achievement. This could be based on 'Bronze', 'Silver' and 'Gold' level awards, depending on the levels of employability achieved/evidenced. Potentially, existing initiatives, such as the Duke of Edinburgh Award, could be considered as equivalent to the Employability Gold Award standard.

Chartermark

The West of England LEP [Chartermark](#) is supporting a pilot to accredit educational institutions who commit to developing employability skills and this initiative could contribute to future endorsement opportunities for partner organisations.

PLT schools and City College Plymouth are now working to develop a model which can be piloted from January 2014 and rolled out across the city in September 2014.

Work-Related Projects

The group considers that work-related projects, supported by employers, are essential to the successful development of employability skills.

City College Plymouth is a [Gazelle College](#) which is committed to ensuring employability, enterprise and entrepreneurship are embedded in every aspect of learning and much of their student work is based outside the classroom. Students work in 'learning companies' e.g. running their own restaurant, ordering supplies etc. One Gazelle College has bought a health centre and runs it as a business. There may be scope to extend and link new and existing learning companies, so that benefits are spread.

Schools, such as the [All Saints Academy Plymouth](#), are also engaging in many employability initiatives.

Employers

The group propose to enable employers to support education providers, by matching school requests for employer-led work-related projects with the support and specialist skills offered by employers. This co-ordinated approach to employer engagement builds on current opportunities being developed by the UTC and supported in schools and colleges and through the Careers South West/Devon Education Business Partnership contract with schools.

The group wishes to investigate the viability of a 'match-making service', embedded in the proposed new website, where employers can register their willingness to provide specialist support under the ten areas of focus. Schools,

colleges would upload their requirements for support, specifying support needed under the ten areas and employers could be matched electronically such as industrial experts visiting schools, businesses offering work placements and internships.

(Note: We need to ensure [Chamber of Commerce](#) and [1000 Club](#) and other employers are fully supportive.

Mentors

Mentors play an increasing important role in providing employability skills. There are already various programmes, which provide one to one mentoring, enabling volunteers to share their business and life skills to help young people develop the necessary attitudes and skills to gain employment, learning or volunteering opportunities.

Careers Guidance

There is no longer a statutory requirement for Careers Education Programmes and work related learning in schools; yet there remain expectations of impartial information advice, guidance and support to be provided from years 8 – 13 i.e. up to the age of 18.

Given the importance of raising young people's aspirations and informing their decisions - reinforced by the introduction of Raising the Participation Age - the group have considered the need to raise the awareness of parents directly on careers Information Advice and Guidance (IAG), potentially through:

- informing students and adults of the skill needs of Plymouth's priority sectors e.g. marine, advanced manufacturing based on current labour market information and skills forecasting
- the use of pop up IAG - targeting parents at family centres, libraries, community centres, and expanding the Inspire event; coupled with the use of social media
- career awareness events for Plymouth's priority sectors e.g. Marine, Advanced Manufacturing, Health etc.
- more effective promotion of Raising The Participation Age requirements
- establishment of a 'youth employment hub' to provide independent, accredited, centralised advice and guidance to all young people across the city.

School/college governors are key decision makers in schools and colleges. It is suggested that one staff member in each school/college should be identified to act as a co-ordinator for the employability agenda.

Learning Destinations

Plymouth's [Children's University](#) works with a vast range of formal and informal providers of learning for children and young people and quality assure and accredit them as a quality learning destination against a set framework. This approach could transfer well into this piece of work. Essentially, formal and informal projects and schemes of learning that provide employability skills could self-assess against the employability framework, and after a quick site visit could be validated as an accredited Employability Learning Destination. This could be mapped on the website and the providers could carry the logo/branding. Further work is being undertaken to explore this as an option.

Website

In Plymouth, there are many existing employability programmes, however these are often poorly co-ordinated and the group considers that there is a need to develop a website and improve communication so that better links can be established between students/unemployed young people and employers.

There are several examples of websites that could be used as a model:

- [Schooble](#) website ([Paritor/Plymouth University](#))
- [Careers South West](#) website
- [BEACH](#) website (Brighton Employability Advice and Careers Hut)
- [Plymouth Youth Enterprise](#) is an existing website on enterprise and self-employment- that needs re-invigorating to be fit for purpose
- Insight - EU funded employability initiative focussed on deprived communities in Plymouth, which will promote the use a web-based toolkit and mentoring by existing training providers.

It has been suggested that employers and young people could help design, maintain and promote a one-stop, online employability experience.

Furthermore, the website could be linked to social media - Facebook and twitter – to provide accessible information to young people, supported by lessons on safe use of social media.

Database

To enable and simplify access to education and employment sites, the group propose to establish a site's database holding Health and Safety risk assessment templates and other information needed to arrange work experience, employer visits, etc. This would be hosted on the proposed employability website.

Funding

There is no existing funding to support the co-ordination of employability initiatives as described and recommended above.

One grant application has been submitted - to the Coastal Communities Fund - which could create and provide information tools that will enable young people and their parents to consider a career in the energy efficiency sector.

The group proposes to investigate whether City Deal or other funding source may be available to support the work outlined in this paper.

Recommendations

The Employment Sub Group of the Growth Board is asked to endorse the recommendations of its Employability Task and Finish Group as follows:

1. Plymouth's proposed definition of 'employability' is endorsed.
2. The ten key 'areas of focus' are endorsed.
3. A request to schools and colleges to further develop a city-wide 'employability entitlement' and to support the work of the cross phase planning group.
4. Schools and colleges are requested to investigate how a non-bureaucratic city-wide Employability Award could be developed at gold, silver and bronze level - evidenced either on-line or in a passport - to include an element of self-reflection by the student to capture their learning and skills development in line with the 10 key areas of focus.
5. The Chamber of Commerce and 1000 Club are invited to work in partnership with the Employment Sub Group to endorse and become early adopters of the education/employer match-making process in advance of its launch.
6. An SEN / LDD review of employability is undertaken through a task group, led by Pluss and including Local Authority, secondary and special schools and college representation.
7. The Local Authority, Plymouth Learning Trust, Plymouth Association of Primary Heads, Special Schools Association of Plymouth, City College Plymouth and Plymouth College of Art work to ensure that each school and college in the city has an identified governor who acts as a link for the employability and IAG agenda.
8. An employability learning destination framework is established to recognise non-education based quality providers of employability skills.
9. Establish a database holding Health and Safety risk assessment templates and other information needed to arrange work experience and employer visits.
10. To investigate a 'match making service' for employers to link up to schools and colleges.
11. Discussions commence with Paritor to consider using its Schooble website to design and host Plymouth's proposed employability website, which will include Plymouth's definition of employability; the ten key areas

of focus; the outcomes of the mapping exercise of existing employability provision; relevant links to other websites and social media; the education/employer match-making process and the mapped locations of validated employability learning destinations.

12. The feasibility of attracting external funding (e.g. City Deal) is investigated to cover set up costs.

Ref: DEV/EDS/ED/Projects/Worklessness/Meetings/EmployabilityT&FG/EmployabilityReportFinalDraft

REQUEST FOR A COOPERATIVE REVIEW



Please submit this document to Democratic Support once complete.

The request will be submitted to the Co-operative Scrutiny Board for consideration against the approval criteria and you will be notified of its success. If the Board approve the request for a Co-operative Review on the subject matter below then a project plan will be completed and you may be asked for further information.

What is the name of the review?	On Street Parking Review; Rationalisation of controlled Parking Zones
Please provide a brief outline of the subject and scope of the review?	To receive and consider proposed criteria for the rationalisation of the controlled parking zones across the city, which is a key component of the on street parking review
Please outline the reasons as to why you believe a review needs to take place?	The on street parking review commenced in 2011. Across the city there are 52 residential parking zones each with their own time restrictions and varying parking restrictions and many incidences of inconsiderate parking, caused partly by significant demand and availability issues. Since it's inception the review has piloted a number of new initiatives such as new business permits, time limited free parking at non city centre sites and providing exemptions for permit holders to park in pay and display bays. As these pilots are ready to be rolled out to other areas it is time now to complete the final stage of the review by looking at the actual criteria and the geographical make up of residential controlled parking zones and how any changes will be implemented
What will the review attempt to achieve?	Rationalisation of the existing 52 controlled parking zones. Making residents parking easier to understand and at the same time recognizing the needs of businesses within these areas
Who will benefit from the review?	Residents and businesses
How long do you think the review might take?	Meetings will be held to review and discuss the proposals for change, understanding what measures have already been taken to rationalise other aspects of on street parking, and to make recommendations for any amendments and to inform the implementation plan. Further meetings and follow up to be arranged as required.
When do you think the review should commence and why?	The scoping meeting to be held early October 2013 to enable the project to continue without delays
When do you think the review should be completed by and why?	See above
Review requested by?	Working Plymouth Scrutiny Panel

Received in Democratic Support Section:	Reviewed by the Co-operative Scrutiny Board:
Date:	Date:
Scrutiny Review Approved/Rejected	
If approved initial Project Plan meeting date:	

WORKING PLYMOUTH

Tracking Resolutions and Recommendations
2013 - 2014



PLYMOUTH
CITY COUNCIL

Date, agenda item and Minute number	Resolution	Target date, Officer responsible and Progress	
3.7.2013 Minute 6 (1) Overview of Priorities for Working Plymouth	'a breakdown of job figures, detailed in a letter from the Assistant Director for Economic Development, would be emailed to the panel for their information'	Date:	July 2013
		Officer:	AD for Economic Development
		Progress	The Democratic Support Officer emailed the AD for Economic Development requesting that an electronic copy of the letter be provided. This has been forwarded onto members via email.
3.7.2013 Minute 6 (2) Overview of Priorities for Working Plymouth	'the panel would be emailed with a response regarding the flexibility of RentPlus to allow couples/families to move to larger/smaller accommodation as and when circumstances change'	Date:	July 2013
		Officer:	Nick Carter
		Progress	This information was emailed to panel members on 16.7.2013
3.7.2013 Minute 6 (3) Overview of Priorities for Working Plymouth	'the panel would be emailed with the finish date for the On Street Parking Review'	Date:	July 2013
		Officer:	Mike Artherton
		Progress	This information was emailed to panel members on 1.8.2013
3.7.2013 Minute 6 (4) Overview of Priorities for Working Plymouth	'the panel would be emailed with information regarding the classification of RentPlus residents as social tenants or homeowners'	Date:	July 2013
		Officer:	Nick Carter
		Progress	This information was emailed to panel members on 16.7.2013

Date, agenda item and Minute number	Resolution	Target date, Officer responsible and Progress	
3.7.2013 Minute 6 (5) Overview of Priorities for Working Plymouth	'the panel would be emailed with information regarding the expected number of passengers using the Tavistock to Plymouth rail link line'.	Date:	July 2013
		Officer:	Steven Flaxton
		Progress	This information was emailed to panel members on 22.7.2013.
3.7.2013 Minute 7 (1) Evaluation of East End Transport Scheme – Final Report	'officers would confirm the number of enforcements and appeals received as a result of the camera situated near Prince Rock School'	Date:	July 2013
		Officer:	Juli Wileman
		Progress	This information was emailed to panel members on 1.08.2013
3.7.2013 Minute 7 (2) Evaluation of East End Transport Scheme – Final Report	'officers would investigate the feasibility of monitoring the traffic and air quality of Florence Place and Grenville Road in the future.'	Date:	July 2013
		Officer:	Juli Wileman
		Progress	This information was emailed to panel members on 22.07.2013.
3.7.2013 Minute 7 (3) Evaluation of East End Transport Scheme – Final Report	'officers would check if 'mean levels' should be used when analysing data other than 'average levels' in respect of noise'	Date:	July 2013
		Officer:	Juli Wileman
		Progress	This information was emailed to panel members on 22.07.2013.
3.7.2013 Minute 7 (4) Evaluation of East End Transport Scheme – Final Report	"noise levels on Embankment Road was averaged as 74.1dB and for Gdynia Way was 80.2dB; officers would email the panel to give assurance that the current levels were within safe guidelines'	Date:	July 2013
		Officer:	Juli Wileman
		Progress	This information was emailed to panel members on 22.07.2013.
3.7.2013 Minute 9 Work Programme	(c) Agreed that the Democratic Support Officer would email Members with an update on the recent Fire Service Task and Finish Group undertaken by the Overview and Scrutiny Management Board'	Date:	July 2013
		Officer:	Helen Rickman
		Progress	This information was emailed to panel members on 1.8.2013.

Recommendations sent to the Cooperative Scrutiny Board.

Date, agenda item and minute number	Working Plymouth Recommendation	Corporate Scrutiny Board Response	Date responded
3.7.2013 Minute 8 Draft Request for a Cooperative Review – Park and Ride Bus Service	<u>Agreed</u> that the request for a Cooperative Review for the Park and Ride Bus Service is sent to the Cooperative Scrutiny Board for their approval.	The Cooperative Scrutiny Board considered and approved this recommendation on 10 July 2013.	July 2013
3.7.2013 Minute 9 (a) Work Programme	<p><u>Agreed</u> that –</p> <p>the following item be included on the existing draft work programme for Working Plymouth and sent to the Cooperative Scrutiny Board for approval:</p> <ul style="list-style-type: none"> • Sherford Development 	<p>The Cooperative Scrutiny Board considered and approved this recommendation on 10 July 2013.</p> <p>Members were emailed an update on this item:</p> <p>‘The first two phases of the Eastern Corridor High Quality Public Transport Corridor have been delivered through the East End Transport Scheme and the recent improvements to the Finnigan Road and Laira Bridge Road junction. Work will commence this Autumn on the conversion of the disused Laira Rail Bridge to a walking and pedestrian bridge. Major Scheme funding is currently being sought through the Heart of the South West Local Transport Board for the Cattedown Roundabout improvement scheme. An announcement on whether this scheme has been successful in receiving funding is expected in late July 2013.’</p>	July 2013

Date, agenda item and minute number	Working Plymouth Recommendation	Corporate Scrutiny Board Response	Date responded
3.7.2013 Minute 9 (a) Work Programme	<p><u>Agreed</u> that –</p> <p>the following item be included on the existing draft work programme for Working Plymouth and sent to the Cooperative Scrutiny Board for approval:</p> <ul style="list-style-type: none"> • Hoe Foreshore Maintenance 	<p>The Cooperative Scrutiny Board considered and approved this recommendation on 10 July 2013.</p> <p>Update on this issue:</p> <p>‘The risk assessment for the Hoe Foreshore is being reviewed and updated following recent inspections. Procurement invited tenders for the completion of the work and the costs associated with it. Quotations have been received and a contractor has been instructed to start onsite in the near future. All of the works listed previously can be undertaken as these works can be completed within the allocated foreshore budget. Therefore there are no known high risk areas.</p>	September 2013
3.7.2013 Minute 9 (a) Work Programme	<p><u>Agreed</u> that –</p> <p>the following item be included on the existing draft work programme for Working Plymouth and sent to the Cooperative Scrutiny Board for approval:</p> <ul style="list-style-type: none"> • Amey Contract 	<p>The Cooperative Scrutiny Board considered and approved this recommendation on 10 July 2013.</p>	July 2013

Date, agenda item and minute number	Working Plymouth Recommendation	Corporate Scrutiny Board Response	Date responded
3.7.2013 Minute 9 (a) Work Programme	<p>Agreed that –</p> <p>the following item be included on the existing draft work programme for Working Plymouth and sent to the Cooperative Scrutiny Board for approval:</p> <ul style="list-style-type: none"> • Outland Road – Road Closures (evaluation of work) 	The Cooperative Scrutiny Board considered and approved this recommendation on 10 July 2013 however agreed to remove Outland Road – Road Closures (evaluation of work) at the request of the Working Plymouth Chair at the meeting.	July 2013
3.7.2013 Minute 9 (b) Work Programme	a request to delete Britain's Ocean City: Water Quality and Water Management item from the draft Working Plymouth work programme be sent to the Cooperative Scrutiny Board for approval	The Cooperative Scrutiny Board considered and approved this recommendation on 10 July 2013.	July 2013

Recommendation/Resolution status

Grey = Completed item.

Red = Urgent – item not considered at last meeting or requires an urgent response.

This page is intentionally left blank

WORKING PLYMOUTH

Work Programme 2013 - 2014

**PLYMOUTH**
CITY COUNCIL

Please note that the work programme is a 'live' document and subject to change at short notice. The information in this work programme is intended to be of strategic relevance and is subject to approval at the Cooperative Scrutiny Board.

For general enquiries relating to the Council's Scrutiny function, including this committee's work programme, please contact Helen Rickman, Democratic Support Officer, on 01752 398444.

Date of meeting	Agenda item	Purpose of the agenda item	Reason for consideration	Responsible Officer
03.07.2013	Briefing by Director for Place on key challenges and issues	To help inform work programme and Cooperative review discussion		Anthony Payne – Director for Place
	Evaluation of East End scheme	Post implementation report	Performance review	Juli Wileman – Transport Projects Manager
25.09.2013	Market Recovery Scheme	To receive an outturn report on the Market Recovery Scheme since the provisions of the scheme ended when the Council's Community Infrastructure Levy (CIL) came into effect on 1 June 2013.	Performance review	Paul Barnard – Assistant Director for Planning Services
	Affordable Housing	To review Affordable Housing in Plymouth, linked to the Get Plymouth Building Initiative, to ensure that the priority to increase housing supply is monitored.	Housing Growth; Corporate Plan priority	Nick Carter – Housing Delivery Team Leader
	Get Plymouth Building	To review the Get Plymouth Building Initiative which aims to accelerate housing supply by reviewing all stalled sites, lapsed planning consents and Area Action Plan sites.	Corporate Plan priority	Paul Barnard – Assistant Director for Planning Services
	Plan for Homes	To review the Plan for Homes which is one of the key initiatives agreed as part of the new Corporate Plan. It seeks to facilitate a transformational step change in housing delivery in Plymouth.	Corporate Plan priority	Paul Barnard – Assistant Director for Planning Services
	Youth Unemployment	To review the progress of the issue of Youth Unemployment in the city since discussions with scrutiny in November 2012.	Post scrutiny follow up	Chris Grace – Head of Economy, Enterprise and Employment
06.11.2013	Commercial Asset Strategy review	To review the Commercial Asset Strategy in order to monitor the maximisation of the council's estate.		James Watt – Head of Land and Property
	Connectivity/SW Peninsula Plan/Confident Plymouth	Review Progress.		Clive Perkin/David Draffan

Date of meeting	Agenda item	Purpose of the agenda item	Reason for consideration	Responsible Officer
	Plan for Jobs	To review the progress of the Council's Plan for Jobs which aims to deliver 19 projects in turn creating 2000 jobs over the next two years.	Post scrutiny follow up	Chris Grace – Head of Economy, Enterprise and Employment
	Plymouth Community Homes review	To review the progress of PCH in relation to its delivery of promises made as part of the stock transfer in 2009.	Performance review	Stuart Palmer – Assistant Director for Homes and Communities
05.03.2014	Youth Unemployment	Review progress.	Post scrutiny follow up	Chris Grace – Head of Economy, Enterprise and Employment
	Plan for Jobs	Review progress.	Post scrutiny follow up	Chris Grace – Head of Economy, Enterprise and Employment
	Inward investment	To review the Council's Inward Investment activities which aim to develop the city as a thriving growth centre by creating good quality sustainable jobs.	Performance review	Amanda Ratsey – Enterprise and Inward Investment Manager
	Subsidised bus routes	To review the implementation of the Growth and Prosperity Overview and Scrutiny panel's recommendations regarding subsidised bus routes from October/November/December 2012 Task and Finish Group meetings.	Post scrutiny follow up	Phil Heseltine – Head of Integrated Transport

Scrutiny Review Proposals	Description
Park and Ride	A review of passenger numbers, costs, income, maintenance and benchmarking with other operating models elsewhere
Plymouth Plan – Strategic Framework for the City's Vision	(to include reference to the review of the Local Economic Strategy and the Local Transport Plan)
On Street Parking Review (including fringe car parks)	

Work Programme Item – timing not yet allocated.	
Sherford Development	Added to work programme as result of recommendation from 3.7.13 Working Plymouth meeting.
Hoe Foreshore Maintenance	Added to work programme as result of recommendation from 3.7.13 Working Plymouth meeting.
Amey Contract	Added to work programme as result of recommendation from 3.7.13 Working Plymouth meeting.